

WHITEHALL
WORK SESSION MINUTES

Council Chambers

August 11, 2026

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Bryan Mahan, Roger Squiers, and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 5:00 pm.

Strategic Goals

City Manager Tavernier reviewed the Strategic Goals document, including Key Performance Indicators added to each section. Council provided feedback regarding making the goals more specific and measurable and referenced existing planning documents, including the Blueprint and Walkability Report. City Manager Tavernier will revise the document and resubmit it to Council.

Charter Amendments

City Clerk Bourdon reported that staff recommends amending the City Charter to extend the summer property tax payment deadline. The current Charter provides that summer tax bills are mailed July 1 and due July 31. Staff recommends changing the deadline to September 14 to align with the state deadline.

Memorial Location

City Manager Tavernier presented three potential locations for the veteran's cannonball memorial, including two locations in Goodrich Park and a location adjacent to the existing veteran's memorial on Thompson Street. Following discussion, Council's consensus was to locate the memorial at the existing veteran's memorial site.

INFORMATIONAL ITEMS

None

PUBLIC COMMENT

A citizen provided information regarding the County Parks Proposal appearing on the November ballot.

ADJOURNMENT

Mayor Ziemer adjourned the work session at 5:56 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk



WHITEHALL

CITY COUNCIL MEETING MINUTES

Council Chambers
August 11, 2026

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Bryan Mahan, Roger Squiers, and Tom Ziemer

ABSENT None

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 6:00 pm.

APPROVAL OF THE AMENDED AGENDA

Motion by Holmstrom, seconded by Brown to approve the amended agenda.

Voice Vote: All yeses

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

- A. Approval of the July 28, 2026 Council Meeting Minutes
- B. Accounts Payable \$392,468.89
- C. Communications: None

Motion by Squiers, seconded by Mahan to approve the Consent Agenda.

Voice Vote: All yeses

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from the City Manager, Council Members, and Mayor.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

A. Resolution 26-40 Well Pump Generator Installation

Motion by Mahan, seconded by Holmstrom, to approve the contract to Windemuller Electric for the installation of the City's well pump generator in the amount of \$33,900.

Roll Call Vote: Yes – Mahan, Holmstrom, Cabala, Squiers, Hillebrand, Brown, and Ziemer;
No – None; Absent – None

MOTION CARRIED

B. Construction Board of Appeals Appointments

Motion by Holmstrom, seconded by Squiers to appoint Brad VanBergen, Bill Kenney, and Bill Chappell to the Construction Board of Appeals for a two-year term ending 1/31/2028.

Roll Call Vote: Yes – Holmstrom, Squiers, Hillebrand, Cabala, Brown, Mahan, and Ziemer;
No – None; Absent – None

MOTION CARRIED

PUBLIC COMMENT

James Bundt provided comment on traffic speed.

ADJOURNMENT

Mayor Ziemer adjourned the Council Meeting at 6:25 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk