



COUNCIL WORK SESSION
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
SEPTEMBER 8, 2026
5:00 p.m.

AGENDA

1. Meeting Called to Order
2. Discussion Items
 - Digital Sign Proposals
 - Gee Park Playground Equipment
 - Strategic Plan
3. Informational Items
4. Public Comment *
5. Meeting Adjourned

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.

PROPOSED SOLUTION & SCOPE OF WORK

Crescent Digital LLC proposes to furnish and install a new double-sided outdoor electronic message center for the City of Whitehall. The proposed system consists of two (2) Cooper Digital Optix 8mm+ 6' x 3' high-brightness DVLED displays housed within a custom-fabricated aluminum cabinet.

The proposed solution is designed for year-round outdoor municipal use and will provide the City with a high-visibility, remotely managed electronic message center for community information, events, emergency notifications, meeting notices, and other municipal communications.

Proposed Electronic Message Center

Manufacturer: Cooper Digital

Product Series: Optix

Display Technology: Outdoor Direct-View LED (DVLED)

Configuration: Double-Sided

Quantity: Two (2) LED Displays

Display Size: 6' x 3' per side

Pixel Pitch: 8mm

Resolution: 240 x 240 pixels per display

Brightness: High-Brightness Outdoor Display

Automatic Brightness Control: Yes – automatic brightness sensor included

Environmental Rating: IP67

Optimal Viewing Distance: Approximately 60–80 feet

Expected Service Life: Approximately 10–12 years

Cabinet: Custom-fabricated aluminum cabinet with custom color/logo treatment

The 8mm outdoor DVLED solution was selected to provide a balance of image quality, outdoor visibility, reliability, serviceability, expected longevity, and overall value for the City's intended application.

Software & Communications

The proposed electronic message center utilizes **NovaStar software**, which is provided at no additional software cost.

The system will allow City personnel to remotely manage and update content displayed on the electronic message center. Content may be sent and managed remotely, including through a compatible iPhone.

Warranty & Expected Life

The proposed Cooper Digital system includes:

Parts Warranty: 5 Years

Labor Warranty: 2 Years

Expected System Life: Approximately 10–12 Years

Installation & Foundation

Crescent Digital will provide installation of the proposed electronic message center, including the required foundation for the new sign.

The final installation scope will include the necessary installation, mounting, system configuration, programming, testing, commissioning, project management, system training, and documentation required within Crescent Digital's contracted scope.

Final field dimensions and existing site conditions will be verified prior to fabrication and installation.

Electrical

The City of Whitehall will be responsible for providing adequate electrical power to the electronic message center location.

Electrical service and power distribution from the City Hall building/source to the sign location are excluded from Crescent Digital's scope.

Crescent Digital will coordinate the electrical requirements of the proposed electronic message center with the City prior to installation.

Training & Documentation

Crescent Digital will provide system training and documentation to designated City personnel. Training will cover the operation and management of the electronic message center and its associated content-management system.

Project Schedule

Equipment fabrication and project scheduling will begin following award, approved submittals, and authorization to proceed.

Estimated Equipment Lead Time: 12 Weeks

Estimated Installation Duration: One Week for Sign Installation

Final installation scheduling will be coordinated with the City of Whitehall.

Pricing

Base Proposal – Complete Installed System: \$46,938.85
Other Recurring Costs: None identified at this time

COMPANY INFORMATION & EXPERIENCE

Crescent Digital LLC

3210 Euclid Avenue
Cleveland, Ohio 44115
216-378-0360
www.crescentdigital.com

Primary Contact:

Sean O'Horo
Business Development Representative
330-719-4751
sohoro@crescentdigital.com

Crescent Digital LLC is a professional audiovisual and technology integration company providing design, installation, integration, project management, training, and ongoing support services. Crescent Digital has experience delivering commercial technology solutions for corporate, educational, institutional, municipal, and other professional environments.

Comparable Project References

Reference 1:

Client/Organization: San Antonio Spurs
Project: Outdoor Event Plaza Freestanding video wall
Contact: Chris Thompson
Phone/Email: 210-444-5187

Reference 2:

Client/Organization: The Cleveland Browns
Project: The experience center
Contact: Samantha Vicenzi
Phone/Email: 629-308-1805

Reference 3:

Client/Organization: Flexjet
Project: Global Operations Control Room
Contact: Dale DiLeo
Phone/Email: 216-246-2645

PROPOSAL

City Hall Electronic Message Center

City of Whitehall

405 E Colby St
Whitehall, MI 49461-1101 US
(231) 894-4048

Revision: 0
Modified: 8/31/2026



Presented by

Crescent Digital LLC

3210 Euclid Ave.
Cleveland, OH 44115 United States
216-378-0360
www.crescentdigital.com

CRESCENT DIGITAL

www.crescentdigital.com

Signage Location

- 1 **Cooper Digital Custom Fabricated aluminum cabinet**
Custom Color/Logo Cabinet
- 2 **Cooper Digital Optix 8mm+ 6'x3' led screens Redundant + High Brightness**
Outdoor Custom DVLED Street Sign

Signage Location Total

\$40,517.78

General AV Services

- 1 **Crescent Digital Project Management and Coordination**
- 1 **Crescent Digital System Training and Documentation**

General AV Services Total

\$1,000.00

Project Subtotal:

\$41,517.78

Misc. Items:

1	Shipping and Handling	\$930.00	\$930.00
1	Trip Expense	\$2,000.00	\$2,000.00
Misc. Items Total:			\$2,930.00

* Price Includes Accessories

City Hall Electronic Message Center

8/31/2026

Project No: CRESC-8384

Rev. 0

Page 2 of 3

PROJECT SUMMARY

Total Installation Price:	\$41,517.78
Sales Tax:	\$2,491.07
Misc. Items:	\$2,930.00

Grand Total:	\$46,938.85
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Client: Dan Tavernier

Date:

Contractor: Crescent Digital LLC

Date:

Brenda J. Bourdon

From: Daniel L. Tavernier
Sent: Monday, August 31, 2026 2:27 PM
To: Brenda J. Bourdon
Subject: FW: Sign RFP
Attachments: City_Of_Whitehall_MON.pdf

From: Alexis Fairfield <Alexis@adsigns.com>
Sent: Monday, August 31, 2026 1:42 PM
To: Daniel L. Tavernier <Tavernier@cityofwhitehall.org>
Subject: Re: Sign RFP

Hello Daniel,

Here are our numbers (I have also included a rendering so you can see what we put together for you). We created a double-sided sign for you, thinking you would want it visible from the road for passing traffic. Our LED displays come with software that has its own training and its own program for relaying messages. Please let me know if you have any questions.

Survey and permits (if needed): \$300.00
Message center: 3' x 8', 9mm = \$26,383.50
Bottom shroud: \$2,000.00
Top cabinet with city logo: \$2,400.00
Cemet pad: \$1,000.00
Install: \$1,920.00
Total: \$34,003.50

Our proposal is appropriate because the display is user-friendly, locally installed and serviced and aligns with the city's friendly demeanor.

Thank you,

Alexis Fairfield

Office Manager

Like what we did? Please leave us a google review!!

<https://g.page/r/CeOgWXEXRmOwEBM/review>

"A Sign of Success"

Visit us at adsigns.com to find out how we can help.

401 Second Street

PO Box 67

Ferrysburg, MI 49409

(616)846-4667

alexis@adsigns.com

On Mon, Aug 31, 2026 at 12:35 PM Daniel L. Tavernier <Tavernier@cityofwhitehall.org> wrote:

The digital portion should be between 6–8' wide and 35 – 45' tall. We would like "CITY OF WHITEHALL" with our logo at the top of the sign. The entire screen about 18" over the ground.

From: Alexis Fairfield <Alexis@adsigns.com>

Sent: Monday, August 31, 2026 12:32 PM

To: Daniel L. Tavernier <Tavernier@cityofwhitehall.org>

Subject: Re: Sign RFP

Is there a size you are looking for? Is there a pixel requirement, i.e. 9mm,?

Thank you,

Alexis Fairfield

Office Manager

Like what we did? Please leave us a google review!!

<https://g.page/r/CeOgWXEXRmOwEBM/review>

"A Sign of Success"



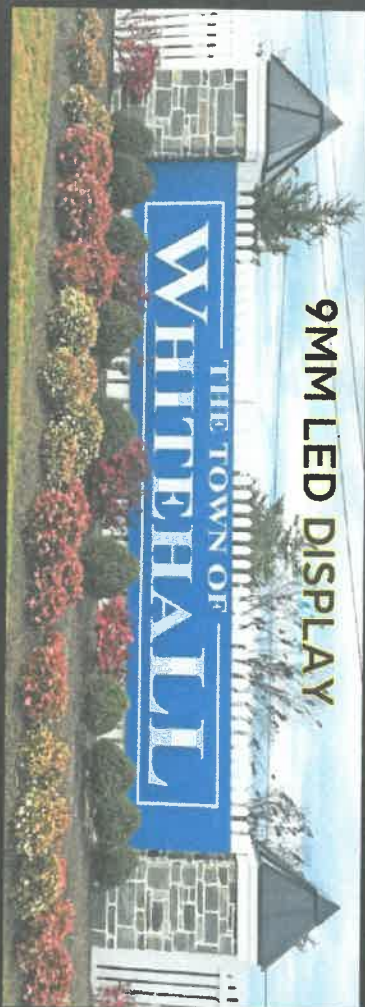
12

Acrylic Inserts



CITY OF WHITEHALL

9MM LED DISPLAY



405 E. COLBY

66

18"

© COPYRIGHT 2026, BY ADVANCED SIGNS, INC.

CUSTOMER'S SIGNATURE OF APPROVAL.

DATE RENDERING RECEIVED: 11/1/00



**ADVANCED
SIGNS**



THIS IS AN ORDER AND INVOICE. It is valid only if a properly completed order is attached. ADVANCED SIGNS, INC. is not to be held responsible for any errors or omissions. Please print clearly and double check all information. ADVANCED SIGNS, INC. reserves the right to change prices, specifications, and delivery dates without notice. ADVANCED SIGNS, INC. reserves the right to refuse to accept orders that are not paid for in full. ADVANCED SIGNS, INC. reserves the right to refuse to accept orders that are not paid for in full. ADVANCED SIGNS, INC. reserves the right to refuse to accept orders that are not paid for in full.

CLIENT *City of Whittier*

CONTACT *Barbara*

LOCATION *Whittier*

SALES REP *Barbara Wade*

DESIGNER *Tom Humphrey*

DATE *11/20/06* **REVISION#** *1*

SIGN SPECIFICATIONS

TYPE	HEIGHT	LENGTH	WIDTH
☒ 1' x 2'	☒ 10'	☒ 10'	☒ 10'

FACE

FLAT	☒	2MATERIAL	☐
PAINT	☐	ALUM	☐
OTHER	☐	ALUMINUM	☐

CABINET

ALUMINUM	☐
DISTRIBUTION	☐
BOX	☐

SHROUD

HEIGHT	LENGTH	WIDTH
☐	☐	☐

MOUNTING

CENTER HOLE	☐	WALL MOUNT	☐
THIN POLE	☐	OTHER	☒

STRUCTURE

FEET	INCHES
☐	☐

HIGHER ALTERN. COLOR

☐ YES ☒ NO

ELECTRICAL

UT	☐	INTERNAL	☒
NON-UT	☐	EXTERNAL	☐

LETTERS

TYPE	SIZE	FACE
☐ 1" x 1"	☐ 1/2"	☐ PLASTIC
☐ 1" x 1"	☐ 1/2"	☐ FOLDED
☐ 1" x 1"	☐ 1/2"	☐ OTHER
☐ 1" x 1"	☐ 1/2"	☐ OTHER

Navy Blue

Black

Whites

From: Daniel L. Tavernier
Sent: Monday, August 31, 2026 2:25 PM
To: Brenda J. Bourdon
Subject: FW: Sign Bid - Site Visit
Attachments: Warranty_Postema Signs & Graphics.pdf.pdf; Monument - Option 3 - Quote.pdf; Monument - Option 2 - Quote.pdf; Monument - Option 1 - Quote.pdf; Whitehall - Monument Rendering - Option 1.pdf; Whitehall - Monument Rendering - Option 2.pdf; Whitehall - Monument Rendering - Option 3.pdf

From: Joe Herp <joe@postemasign.com>
Sent: Thursday, August 20, 2026 12:23 PM
To: Daniel L. Tavernier <Tavernier@cityofwhitehall.org>
Subject: Re: Sign Bid - Site Visit

Hi Daniel,

Please see the attached quotes and renderings. Let me know if you have any questions or need clarification. Feel free to give me a call if you want to discuss any of them or even other potential options.

I felt these three designs offered a good starting point. Colors and fonts can be changed without effecting costs for the most part. We can install at a new location in the lawn or if you have someone remove the existing brick base, we could probably install it onto that concrete pad.

I quoted the EMC only version as a 3x7 display but even that might look small without an id cabinet. We did an EMC only on a base for Spring Lake Twp last year, and that unit was a 4x9 if you want to view it for reference. I can quote a larger unit if you want and/or mix and match any of the attached design configurations.

I quoted 10mm and 8mm resolutions because those are the most practical based on the sign's location and road speed. I would recommend the 8mm in your situation because the pixels will be less visible, but I get that is not always in the budget. WatchFire also has a 16mm which is cheaper but usually used on pylon signs or signs that are further off the road. They also offer 6mm which is the most expensive but offers much better clarity.

Software training is included on the quotes. WatchFire EMC's come with a 5-year parts and labor warranty. The sign faces and paint are warrantied for 3 years, our warranty information is attached.

The message center communicates using wireless 4G, and it comes with that service for the life of the sign.

We have a long history of working with municipalities, schools, churches, and businesses on these types of signs, 82 Message Center Signs just in the last 3 years. These are the municipalities that we have produced message center signs for in that time, some of them are in your neck of the woods if you want to check them out.

Spencer Twp & Fire Dept
Spring Lake Twp
Morley Fire Dept
Fork Twp
Gladwin Conservation (Gladwin County)
Village of Middletown
City of Hudsonville
Cannon Twp
Godwin Mercado (City of Wyoming)
City of Ludington
Mecosta County
Muskegon Charter Twp
Fulton Twp
Hamlin Twp

Like I mentioned when we met yesterday, when you get your bids in check the EMC manufacturer. If it isn't a WatchFire or Daktronics brand unit, toss it out. They are the only dependable brands that won't leave you with a broken sign in a year or two. No one can service them, and parts often aren't unavailable.

Thanks,

Joe Herp

Postema Signs & Graphics

Office (616) 455-0260

www.postemasign.com

From: Daniel L. Tavernier <Tavernier@cityofwhitehall.org>

Sent: Tuesday, August 18, 2026 2:16 PM

To: Joe Herp <joe@postemasign.com>

Subject: RE: Sign Bid - Site Visit

Yes, anytime works.

From: Joe Herp <joe@postemasign.com>

Sent: Tuesday, August 18, 2026 2:16 PM

To: Daniel L. Tavernier <Tavernier@cityofwhitehall.org>

Subject: Re: Sign Bid - Site Visit

— — —
Might be a little tight.. 10am okay?

From: Daniel L. Tavernier <Tavernier@cityofwhitehall.org>

Sent: Tuesday, August 18, 2026 2:05 PM

Postema Signs

7475 S. Division Ave, Grand Rapids, MI 49548

Phone 616.455.0260 Fax 616.455.0272

www.postemasign.com

Certified Woman Owned Small Business

Company: City of Whitehall

405 E. Colby Street

Whitehall, MI

Contact: Dan Tavernier

tavernier@cityofwhitehall.org

231.894.4048

Project: Monument Sign - Option 1

405 E. Colby Street

Whitehall, MI

We recycle fluorescent lamps,

plastics, aluminum, and steel.



Quotation

Quote Date: 8/20/2026

Quotation valid for 15 days

TERMS:

Deposit - 75%, Net Due 15 Days

Description	Amount:
Manufacture (1) 18" x 87" double sided, internally illuminated monument sign with routed aluminum faces and push thru acrylic letters and logo. Lighting to be low voltage white LED modules. Includes a fabricated aluminum base, structural steel support, and foundation.	\$7,895.00
Provide (1) double sided, WatchFire - 3'-0" x 7'-0" 10mm full color LED Display Includes OPx-4G Wireless Cellular with Life-of-Sign data plan.	\$26,695.00
Installation	\$2,150.00
Software Setup and basic training	\$250.00

Optional 8mm Resolution Upgrade

Change electronic display to be a Watchfire 8mm full color display, **Add \$4,400.00 plus tax**

Note: Sign will require (2) 20 amp dedicated circuits for 10mm version or (2) 30amp dedicated circuits for the 8mm version

TRUE 5 Year Electronic Display Warranty

Above pricing includes a 5 year factory parts warranty from Watchfire and a 5 year labor warranty from Postema Sign and Graphics.


Joe Herp
8/20/2026
Date

Subtotal: \$36,990.00

Sales Tax:

Total: \$36,990.00

Approval _____ Date _____

Postema Signs

7475 S. Division Ave, Grand Rapids, MI 49548
Phone 616.455.0260 Fax 616.455.0272
www.postemasign.com

Certified Woman Owned Small Business

Company: **City of Whitehall**

We recycle fluorescent lamps,
plastics, aluminum, and steel. 

Project: **Monument Sign - Option 1**

**405 E. Colby Street
Whitehall, MI**

Quotation

Quote Date: **8/20/2026**

Exclusions & Qualifications:

*Permit expenses and acquisition fees are not included in the quoted pricing unless noted.

*Quoted pricing excludes structural engineering, engineered drawings, and any costs associated with obtaining them. If engineer requires larger and/or additional structure (s), that will be billed as an extra.

*Electrical service to proposed sign(s) is assumed to be existing or provided by others. Final hookup in most cases to also be completed by others.

*If footings are required, quote assumes normal soil conditions. Overcoming underground obstructions such as asphalt, concrete, large rocks, utility lines, frost, sprinklers, etc., will be billed as an extra.

*Postema Sign will practice caution and attempt to avoid damaging any landscaping during installation. If for some reason landscaping restoration is required, Postema Sign will not be held responsible.

*Quoted pricing does not include overtime, after hour, holiday, or any other work hours requiring a premium wage. If customer requests work be performed during these hours they will be billed as an extra.

*Quote assumes clear and adequate access to perform installation(s).

*Vector art may be required. If not available, services to alter artwork will be billed.

*Work quoted as being performed in (1) mobilization, any added trips will be billed accordingly.

*If project start is delayed by customer, Postema Sign reserves the right to adjust pricing every 90 days from the date of acceptance until fabrication begins.

*If storage of signage is required due to a delaying of installation by customer a \$70 per month charge may be imposed starting 30 days after the scheduled installation date.


Joe Herp
8/20/2026
Date

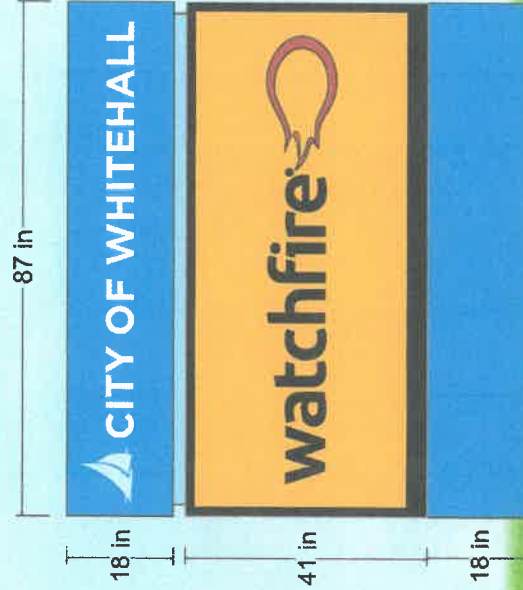


All electrical circuits are to be ran to the
sign location by the business owner.

Approval _____ Date _____



Side View



STRUCTURE

- Double sided sign
- SignComp widebody aluminum extrusion
- 1 1/2" aluminum retainers - hingeable for service
- Paint to be Matthews Acrylic Polyurethane

FACES

- CNC routed .100" aluminum
- Lettering to be 1/2" acrylic push thru

ELECTRICAL

- Low voltage White LED module lighting
- Integrated disconnect
- Photocell to be included
- UL listed and labeled

ELECTRONIC LED DISPLAY

- Watchfire full color display
- 10mm RGB electronic message center
- 3' x 7' active area
- 5 year parts and labor warranty

Option 1

Customer Design Approval

Date

Postema Signs

7475 S. Division Ave, Grand Rapids, MI 49548
Phone 616.455.0260 Fax 616.455.0272
www.postemasign.com

Certified Woman Owned Small Business

Company: City of Whitehall

405 E. Colby Street
Whitehall, MI

Contact: Dan Tavernier

tavernier@cityofwhitehall.org
231.894.4048

Project: Monument Sign - Option 2

405 E. Colby Street
Whitehall, MI

We recycle fluorescent lamps,
plastics, aluminum, and steel.



Quotation:

Quote Date: 8/20/2026

Quotation valid for 15 days

TERMS:

Deposit - 75%, Net Due 15 Days

Description	Amount:
Manufacture (1) 30" x 75" double sided, internally illuminated monument sign with polycarbonate faces and translucent vinyl graphics. Lighting to be low voltage white LED modules. Includes a fabricated aluminum base, structural steel support, and foundation.	\$7,655.00
Provide (1) double sided, WatchFire - 2'-0" x 6'-0" 10mm full color LED Display Includes OPx-4G Wireless Cellular with Life-of-Sign data plan.	\$18,495.00
Installation	\$2,150.00
Software Setup and basic training	\$250.00

Optional 8mm Resolution Upgrade

Change electronic display to be a Watchfire 8mm full color display, **Add \$2,900.00 plus tax**

Note: Sign will require (2) 20 amp dedicated circuits (by others)

TRUE 5 Year Electronic Display Warranty

Above pricing includes a 5 year factory parts warranty from Watchfire and a 5 year labor warranty from Postema Sign and Graphics.


Joe Herp
8/20/2026
Date

Subtotal: \$28,550.00

Sales Tax:

Total: \$28,550.00

Approval _____ Date _____

Postema Signs

7475 S. Division Ave, Grand Rapids, MI 49548
Phone 616.455.0260 Fax 616.455.0272
www.postemasign.com

Certified Woman Owned Small Business

Company: City of Whitehall

We recycle fluorescent lamps,
plastics, aluminum, and steel. 

Project: Monument Sign - Option 2

405 E. Colby Street
Whitehall, MI

Quotation

Quote Date: 8/20/2026

Exclusions & Qualifications:

*Permit expenses and acquisition fees are not included in the quoted pricing unless noted.

*Quoted pricing excludes structural engineering, engineered drawings, and any costs associated with obtaining them. If engineer requires larger and/or additional structure (s), that will be billed as an extra.

*Electrical service to proposed sign(s) is assumed to be existing or provided by others. Final hookup in most cases to also be completed by others.

*If footings are required, quote assumes normal soil conditions. Overcoming underground obstructions such as asphalt, concrete, large rocks, utility lines, frost, sprinklers, etc., will be billed as an extra.

*Postema Sign will practice caution and attempt to avoid damaging any landscaping during installation. If for some reason landscaping restoration is required, Postema Sign will not be held responsible.

*Quoted pricing does not include overtime, after hour, holiday, or any other work hours requiring a premium wage. If customer requests work be performed during these hours they will be billed as an extra.

*Quote assumes clear and adequate access to perform installation(s).

*Vector art may be required. If not available, services to alter artwork will be billed.

*Work quoted as being performed in (1) mobilization, any added trips will be billed accordingly.

*If project start is delayed by customer, Postema Sign reserves the right to adjust pricing every 90 days from the date of acceptance until fabrication begins.

*If storage of signage is required due to a delaying of installation by customer a \$70 per month charge may be imposed starting 30 days after the scheduled installation date.


Joe Herp
8/20/2026
Date

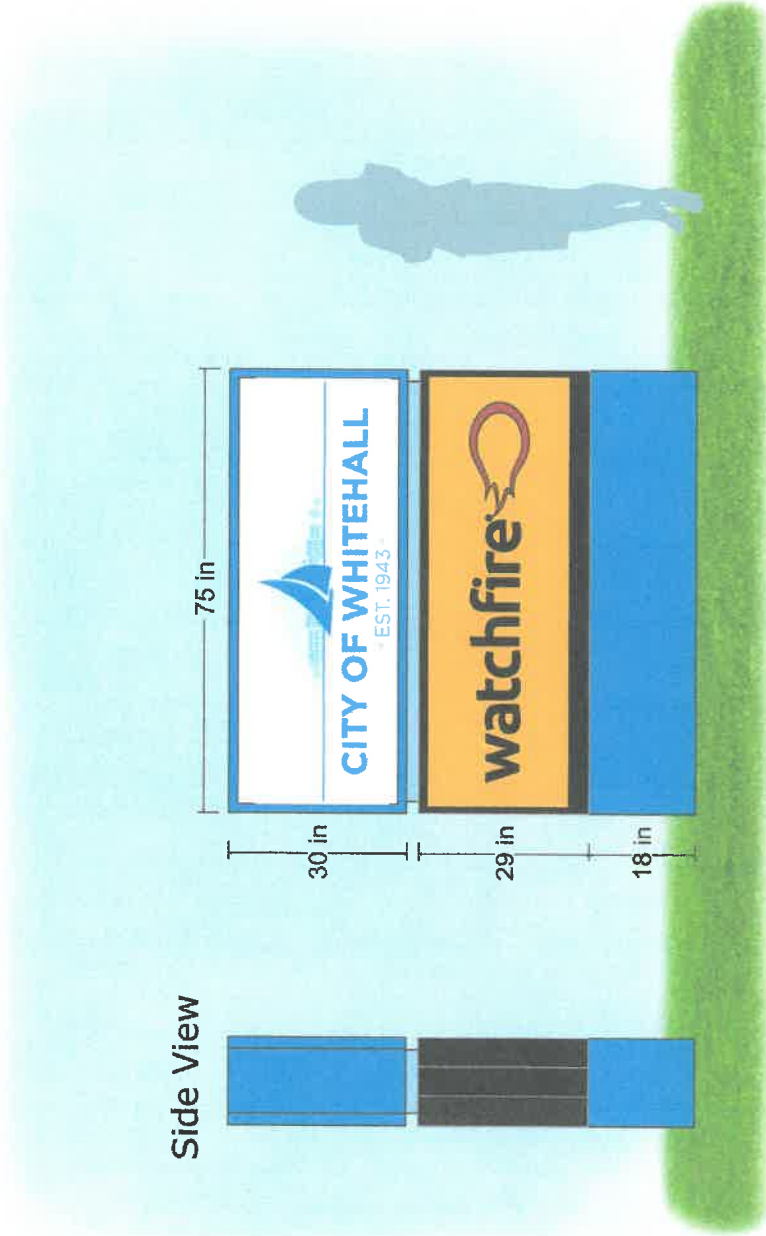


All electrical circuits are to be ran to the
sign location by the business owner.

Approval _____ Date _____



- STRUCTURE**
- Double sided sign
 - SignComp widebody aluminum extrusion
 - 1 1/2" aluminum retainers - hingeable for service
 - Paint to be Matthews Acrylic Polyurethane
- FACES**
- 3/16" Polycarbonate faces
 - Printed translucent graphics
- ELECTRICAL**
- Low voltage White LED module lighting
 - Integrated disconnect
 - Photocell to be included
 - UL listed and labeled
- ELECTRONIC LED DISPLAY**
- Watchfire full color display
 - 10mm RGB electronic message center
 - 2' x 6' active area
 - 5 year parts and labor warranty



Option 2

Customer Design Approval

Date

Postema Signs

7475 S. Division Ave, Grand Rapids, MI 49548
Phone 616.455.0260 Fax 616.455.0272
www.postemasign.com

Certified Woman Owned Small Business

Company: City of Whitehall

405 E. Colby Street
Whitehall, MI

Contact: Dan Tavernier

tavernier@cityofwhitehall.org
231.894.4048

Project: Monument Sign - Option 3

405 E. Colby Street
Whitehall, MI

We recycle fluorescent lamps,
plastics, aluminum, and steel.



Quotation

Quote Date: 8/20/2026

Quotation valid for 15 days

TERMS:

Deposit - 75%, Net Due 15 Days

Description	Amount:
Fabricated aluminum base, structural steel support, and foundation.	\$4,000.00
Provide (1) double sided, WatchFire - 3'-0" x 7'-0" 10mm full color LED Display Includes OPx-4G Wireless Cellular with Life-of-Sign data plan.	\$26,695.00
Installation	\$2,150.00
Software Setup and basic training	\$250.00

Optional 8mm Resolution Upgrade

Change electronic display to be a Watchfire 8mm full color display, **Add \$4,400.00 plus tax**

Note: Sign will require (2) 20 amp dedicated circuits for 10mm version or (2) 30amp dedicated circuits for the 8mm version

TRUE 5 Year Electronic Display Warranty

Above pricing includes a 5 year factory parts warranty from Watchfire and a 5 year labor warranty from Postema Sign and Graphics.


Joe Herp
8/20/2026
Date

Subtotal: \$33,095.00

Sales Tax:

Total: \$33,095.00

Approval _____ Date _____

Postema Signs

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Phone 616.455.0260 Fax 616.455.0272
www.postemasign.com

Certified Woman Owned Small Business

Company: City of Whitehall

We recycle fluorescent lamps,
plastics, aluminum, and steel.



Project: Monument Sign - Option 3

405 E. Colby Street
Whitehall, MI

Quotation

Quote Date: 8/20/2026

Exclusions & Qualifications:

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Joe Herp

8/20/2026

Date



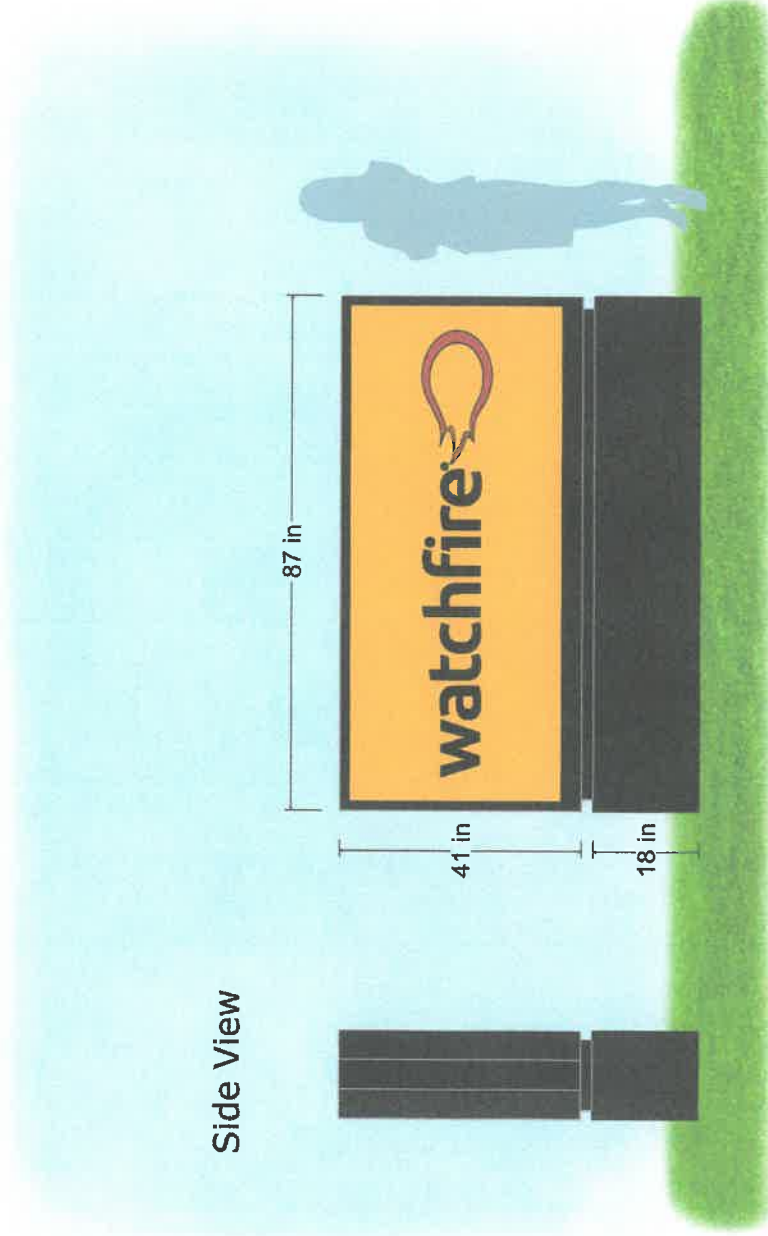
All electrical circuits are to be ran to the
sign location by the business owner.

Approval

Date



Side View



STRUCTURE

- Double sided sign
- Fabricated aluminum sign base
- Paint to be Matthews Acrylic Polyurethane

ELECTRONIC LED DISPLAY

- Watchfire full color display
- 10mm RGB electronic message center
- 3' x 7' active area
- 5 year parts and labor warranty

Option 3

Customer Design Approval

Date

SIGNAGE WARRANTY

Sign Cabinet, Awning and Supports Warranty

Signs and awnings are warranted to withstand 80mph winds. The structure and support of the sign cabinet and awning frame are guaranteed for ten years against faulty workmanship or defective materials. Postema Sign, at its option, will repair or replace any defective materials.

Sign Face, Awning Covers & Graphics Warranty

Sign faces, awning fabrics and vandal covers and graphics are guaranteed against fracture, perforation, fading and peeling for three years. Damage caused by extraneous circumstances, including vandalism is not covered under this warranty.

Electrical Component Warranty

Postema Sign will, at its option, provide service and labor to repair or replace malfunctioning components of the electric sign that result from faulty workmanship or defective materials at no cost to the customer for a period of one year from the date of sign delivery. Ballasts, transformers, neon, LED modules, lamp sockets, and photo electric cells are warranted components. Fluorescent lamps are warranted for 90 days. LED modules are warranted by the manufacturer for five years.

Electronic Signs by Watchfire Warranty

Postema Sign will, at its option, provide service and labor to repair or replace malfunctioning components of the electronic message display manufactured by Watchfire Signs at no cost to the customer for a period of five years from the date of sign delivery. This warranty is inclusive of labor only but does not cover any components of the electronic message display. The components of the electronic message display are warranted by the manufacturer for five years. Damage caused by extraneous circumstances, including vandalism, is not covered under this warranty. Software and computer related issues are not covered under this warranty. This warranty is limited to a travel radius of 60 miles from our facility. Locations greater than 60 miles will be subject to travel costs. If the electronic message display is installed at a height that is greater than our service truck can access, the expense of a lift rental will be the responsibility of the customer.

Painted Surfaces Warranty

All painted surfaces are warranted against chipping, peeling, excessive fading, and rusting for 3 years. This warranty excludes damage caused by sprinkler system rust deposits or damage caused by other extraneous circumstances, including vandalism.

Reporting Requirements

To secure repairs or replacement of faces or components under the terms of this warranty, Postema Sign must be notified within 30 days of damage or failure. Photographs or inspection by an authorized agent of Postema Sign may be required.

About This Warranty

Service to your sign without prior authorization by Postema Sign, with the singular exception of lamp replacement and regular cleaning and maintenance, automatically voids the protection available under this warranty. Damage incurred during installation, other than by the agents of Postema Sign, is not covered under warranty. This warranty is exclusive and in lieu of all other warranties whether written, oral, or implied. This warranty is non-transferrable.



1279 Hazelton-Etna Road SW
Pataskala, OH 43062
614-855-3790
www.midstatesrecreation.com

PROJECT QUOTE

Quote # PQ001293
Quote Date 9/1/2026
Valid Until
Sales Person Lincoln Russell
Drawing Nbr.: 26-7530-B
[Project:](#)

C000002504

SOLD TO:

MI Whitehall City of
405 E Colby St
Whitehall, MI 49461-1101

SHIP TO:

MI Whitehall City of
1511 Gee St
Whitehall, MI 49461-1910

ITEM	QTY	UOM	RATE	AMOUNT
PLAYWORLD: Playworld Structure Components NOTES: -Structural components for drawing #26-7530B	1.0	EA	\$85,532.00	\$85,532.00
ZZXX0721: DUCK WITH COIL SPRING	1.0	EA	\$1,962.00	\$1,962.00
ZZXX0737: CHIPMUNK WITH COIL SPRING	1.0	EA	\$1,959.00	\$1,959.00
ZZXX0151: SPINAMI	1.0	EA	\$7,671.00	\$7,671.00
ZZXX0887: CHATTERY	1.0	EA	\$8,701.00	\$8,701.00
ZZXX0401: COSMIC WARP	1.0	EA	\$3,924.00	\$3,924.00
ZZXX0495: SPRING RIDER FOOTER FRAME	2.0	EA	\$304.00	\$608.00
BISON 01: Soccer Net NOTES: 4" Square No-Tip Soccer Goal -21' (w) 7' (h) x 4' (t) x 7' (b) -Includes Shipping	1.0	EA	\$6,500.00	\$6,500.00
ZZXX9430: 4ft BORDER TIMBERS w/STAKE	54.0	EA	\$96.00	\$5,184.00
ZZXX8905: WHEELCHAIR ACCESS BORDER TIMBER	1.0	EA	\$2,213.00	\$2,213.00
PLAYWORLD FREIGHT: Playworld Freight; Shipping Charges are estimated and are subject to actual shipping charges incurred at time of shipment.	1.0	EA	\$6,700.00	\$6,700.00

Continued...

Page 1 of 2



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ITEM	QTY.	UOM	RATE	AMOUNT
INSTALLATION 01: Installation Charges	1.0	EA	\$55,000.00	\$55,000.00
NOTES: Includes: -Installation of all equipment in drawing #26-7530B -Accepting delivery at time of installation -Removal of footer spoils -1 Construction dumpster -Installation of new border timbers -Priced assuming all work to take place in 2026. -Assumes easy access to site with equipment and materials. -Additional cost will apply for excessive debris found in site. -Prevailing wage not figured -Permits not included -Inspections not included -No Drainage -No Site restoration				
SGC MULCH 01: Superior Groundcover EWF Up to (153cy) Playground Engineered Wood Fiber Safety Surfacing - ASTM Compliant	1.0	EA	\$6,000.00	\$6,000.00
NOTES: -Up to 153cy of playground wood fiber to be blown in by truck.				
DISCOUNT PLAYWORLD: Sourcewell Discount	1.0	EA	-\$36,111.23	-\$36,111.23
NOTES: City of Whitehall Account # 73285 Playworld #101625-PLP				
Subtotal				155,842.77
Tax Total				0.00
Total				155,842.77

Acceptance of Proposal

(Please be sure you have read, signed, and initialed and understand the terms and conditions) The items, prices, and conditions listed herein are satisfactory and are hereby accepted.

Signature (Approval) _____

Printed Name _____

Title _____

Date _____

TERMS AND CONDITIONS

QUOTE CONDITIONS AND ACCEPTANCE:

This quote is only valid until: 10/1/2026 12:00:00 AM.

*** _____ (Pls Initial)

It is the Buyer's responsibility to verify quantities and description of items quoted. Once your order has been placed, any changes including additions, deletions, or color changes, could result in price increases, additional fees and could cause delays.

EXCLUSIONS:

Unless specified, this quote excludes all of the following but not limited to:

- Required Permits/Inspections
- Background Checks
- Davis Bacon
- Prevailing Wage or Certified Payroll
- Performance/Payment Bonds Site Restoration Site work
- Saw cutting/core drilling, and landscaping
- Removal of existing equipment Unloading
- Receiving of inventory or equipment
- Storage of equipment
- Equipment assembly and/or installation Safety surfacing
- Borders or drainage requirements
- Landscaping Repairs due to poor access or in inclement weather

FREIGHT AND DELIVERY: (if applicable)

*** _____ (Pls Initial)

Shipping is FOB Origin (means the buyer accepts the title of the goods at the shipment point and assumes all risk once the seller ships the product). All equipment will arrive unassembled. Buyer is responsible to meet and provide adequate personnel/equipment to unload truck. A Check List, detailing all items shipped, will be included with the shipment. Unless taking delivery is specifically included in quote. Buyer is responsible for ensuring the Sales Order Breakdown and Item Numbers on all boxes and pieces match the Check List.

*** _____ (Pls Initial)

Shortages or damages must be noted on the driver's delivery receipt. Shortages or damages not noted become the buyers financial responsibility.

Please notify Midstates Recreation immediately of any damages.

Shortages and Concealed Damage must be reported to Midstates Recreation within 10 days of delivery.

A reconsignment fee will be charged for any changes made to delivery address after order has been placed.

TAXES:

All orders are subject to applicable sales tax unless a tax exemption form is on file at the time the order is placed.

PAYMENT TERMS:

An approved Credit Application is required for new customers or customers that haven't been active in the last 18 months. Terms are check with order, or 50% down payment with approved credit (terms do vary based on references). Balance of product & freight will be invoiced upon shipment, due Net 10 days. 100 % prepayment required on Replacement Parts. A 3% charge will be added to all credit card orders over \$ 3,000.

For all non-taxpayer-funded entities: A 1.5% monthly service charge will be assessed on all balances over 30 days.

RESTOCKING:

Items canceled, returned or refused will be subject to a minimum 25% restocking fee. All return freight charges are the responsibility of the Buyer.

MAINTENANCE/WARRANTY:

Manufacturer's standard product warranties apply and cover equipment replacement and freight costs only; labor is not included. Midstates Recreation offers no additional warranties.

Maintenance of the equipment and safety surfacing is the responsibility of the customer. Any unauthorized alterations or modifications to the equipment (including layout) will void your warranty.

Site Preparation & Third-Party Work Disclaimer:

If excavation, grading, or material placement is performed by a party other than Midstates Recreation,

all work must be coordinated with Midstates Recreation to ensure alignment with project requirements.

If excavation, grading, or material placement is performed by a party other than Midstates Recreation, all work must be coordinated with Midstates Recreation to ensure alignment with project requirements.

We are not responsible for any delays, performance issues, or additional costs resulting from improper compaction, grading, or site preparation by others. Any deficiencies in third-party work that impact our ability to install as specified may require correction at the owner's expense.

INSTALLATION: (if applicable)

Spoils are to remain onsite. Permits/inspections are the owner's responsibility and associated costs.

Customer must locate all underground private utilities before your scheduled installation.

A third-party private utility service can be provided at an additional cost if necessary. Additional charges may apply if obstruction(s) are encountered beneath the surface. Not responsible for damaged/broken parts on existing playground equipment. Not responsible for crossing sidewalks.

Acceptance of Terms & Conditions

Acceptance of this proposal, made by an authorized agent of your company, indicates agreement to the above terms and conditions.

Customer Signature

Printed Name and Title

Date _____



WHITEHALL, MI; LINCOLN RUSSEL



Gee Park

26-7530B

CITY OF WHITEHALL

STRATEGIC PLAN 2026–2028

DOUBLE
HAUL
SOLUTIONS
Great leadership is in our nature.





Dear Members of the City Council,

On March 10, 2026, representatives from Double Haul Solutions had the opportunity to meet with the Whitehall City Council, City staff, and members of the public to discuss a shared vision for the community's future. The purpose of this session was to collaboratively explore what Whitehall could look like in 2028 and to begin aligning priorities that will guide decision-making in the years ahead. The discussion was highly productive and reflected a strong commitment among Council and staff to work cohesively toward common goals. A key objective of the session was to support City Manager Dan Tavernier by providing clear strategic direction that can inform day-to-day operations while advancing long-term community outcomes.

Several important themes emerged during the conversation. First, there was broad consensus on the importance of continuing to implement the City's existing Road Plan, with the shared goal of achieving significant improvements in roadway conditions over the next several years. Second, participants emphasized the value of enhancing the City's visual appeal, particularly through continued investment in parks, public spaces, and downtown amenities. These efforts are closely aligned with the City's adopted Parks and Recreation Plan and reinforce Whitehall's identity as a desirable place to live and visit.

The discussion also highlighted Whitehall's unique strengths, including its natural resources, waterfront access, and small-town character. At the same time, there was recognition of the need to thoughtfully address housing quality and availability to support both current residents and future growth.

The meeting provided a constructive forum for open dialogue. While there were differing perspectives on certain topics—such as specific park uses—these conversations underscored the importance of continued engagement and thoughtful planning as the City moves forward. With recent leadership transitions, including the appointment of a new City Manager, Whitehall is well-positioned to build on this momentum. The session demonstrated a shared understanding that, while financial resources are limited, steady and strategic progress can be achieved through careful prioritization and phased implementation.

Enclosed for your review is the draft Strategic Planning Report. We appreciate the opportunity to assist the City in this important effort and welcome your feedback as you consider next steps. Thank you for your leadership and continued commitment to the City of Whitehall.

Sincerely,

Nancy Maurer & Gordon Gallagher
Double Haul Solutions Team

Executive Summary

The City of Whitehall is positioned to build on its strong community identity, natural assets, and existing infrastructure investments to create a resilient, vibrant, and sustainable future. This Strategic Plan establishes a clear direction for the City Council, administration, and departments through 2028, aligning policy priorities with operational execution.

Grounded in collaborative discussions with City leadership and stakeholders, this plan emphasizes infrastructure reliability, community livability, fiscal responsibility, and long-term growth. It builds upon previously adopted plans—including the Parks & Recreation Plan (2023) and the City's Road Improvement Plan—ensuring continuity and responsible stewardship of public investments.



Vision & Guiding Principles

Vision

Whitehall will be a thriving waterfront community that balances small-town character with strategic growth, offering high-quality infrastructure, vibrant public spaces, and a strong local economy.

Guiding Principles

Stewardship

Protect and maintain existing assets before expanding new ones

Sustainability

Align financial decisions with long-term stability

Connectivity

Enhance mobility and access throughout the community

Collaboration

Maintain alignment between Council, staff, and the public

Incremental Progress

Advance projects in achievable, phased steps

Strategic Priorities

-  **Protect Public Health, Safety, & Core Infrastructure**
-  **Improve Walkability and Community Connectivity**
-  **Maintain & Enhance Parks, Facilities and Public Spaces**
-  **Strengthen Tourism, Downtown Vitality and Community Identity**
-  **Update the Master Plan and Guide Responsible Growth**
-  **Plan Implementation Rules**





STRATEGIC PRIORITY 01

Protect Public Health, Safety, and Core Infrastructure

COUNCIL DIRECTION	OBJECTIVE 1	DESIRED RESULT
Provide a safe, reliable, and financially sustainable street network supported by coordinated utility and drainage investment.	Improve streets, sidewalks, drainage, and supporting infrastructure through reconstruction, preventive maintenance, and condition-based planning.	Safer travel, improved drainage, fewer emergency repairs, and coordinated projects that avoid repeatedly disturbing the same streets.

02 WORK ASSIGNMENTS | Accountability from strategy through execution

CITY MANAGER Operational leadership	• Establish priorities using condition, safety, utility needs, traffic, connectivity, and funding. • Maintain a multiyear capital schedule. • Coordinate road work with water, sewer, stormwater, sidewalks, and lead-service-line replacement. • Report project scope, cost, schedule, and risks.
DEPARTMENT HEADS Functional ownership	• Public Works Director: Maintain PASER and field-condition information. • Public Works Director: Recommend maintenance and capital priorities. • Treasurer: Track budgets, debt proceeds, grants, and reimbursements. • Police Chief: Coordinate traffic control and emergency access.
TACTICAL / FIELD Work execution	• Inspect pavement, sidewalks, drainage, signs, and rights-of-way. • Document potholes, settlement, drainage problems, and hazardous conditions. • Maintain catch basins, culverts, and drainage structures. • Monitor construction quality, access, safety, and schedule. • Update records after work is completed.

EXECUTION CONTROLS

Performance, Coordination, and Deliverables

03

PERFORMANCE AND COORDINATION | Review rhythm, escalation, and cross-department alignment

PERFORMANCE & REPORTING

- Department heads review projects monthly.
- Council receives quarterly updates on active projects, funding, cost, schedule, access, and risks.
- Changes within 10% of approved cost or schedule may proceed without prior Council permission; Council receives a back brief.
- Cumulative variances above 10%, material scope changes, or matters requiring additional authority are reported promptly.

COORDINATION INSTRUCTIONS

- Public Works serves as lead department.
- Every reconstruction project is reviewed for underground utility, drainage, sidewalk, and lead-service-line needs.
- Project sequencing considers emergency access, schools, businesses, residents, events, and other construction.
- Affected properties receive timely access and detour information.

04

TANGIBLE DELIVERABLES | Verifiable products and completed work

- | | |
|---|--|
| ☐ Updated PASER and street-condition inventory | ☐ Multiyear capital improvement schedule |
| ☐ Annual preventive-maintenance program | ☐ Muskegon Avenue reconstruction |
| ☐ Livingston Street reconstruction | ☐ 10% progress annually changing lead service lines |
| ☐ Updated street and drainage maps | ☐ Construction inspection records |
| ☐ Grant and bond documentation | ☐ Formal project closeout |
| ☐ Lift Station No. 4 replacement | ☐ Lift Station No. 2 replacement |
| ☐ Updated wastewater maps and asset records | ☐ Associated force-main improvements |
| ☐ Emergency-response procedures | ☐ Documented maintenance procedures |

05

LIMITED PERFORMANCE MEASURES | Outcome-based indicators

Capital delivery

Advance Council-supported projects according to the Capital Improvement Plan.

Infrastructure coordination

Review all reconstruction projects for utility and drainage needs.

Preventive maintenance

Complete the approved annual maintenance program.

Street condition

Demonstrate measurable progress on poor-condition streets.

Priority delivery	Advance Lift Stations 2 and 4 and associated force-main work.
System reliability	Reduce preventable failures, emergency repairs, and service interruptions.
Preventive maintenance	Complete and document at least 95% of scheduled maintenance.
Cost and schedule	Report cumulative variances under the change-control rules.



STRATEGIC PRIORITY 02

Improve Walkability and Community Connectivity

COUNCIL DIRECTION	OBJECTIVE 2	DESIRED RESULT
Create a safe and accessible network connecting neighborhoods, downtown, schools, parks, the marina, and the waterfront.	Improve sidewalks, crossings, pathways, trails, and waterfront connections while integrating accessibility into City projects.	Residents and visitors of all ages and abilities can move safely and conveniently between Whitehall's community destinations.

02 WORK ASSIGNMENTS | Accountability from strategy through execution

CITY MANAGER

Operational leadership

- Establish safety, accessibility, connectivity, condition, and public benefit as selection criteria.
- Maintain a prioritized inventory of gaps, hazards, and barriers.
- Integrate pedestrian improvements into street, utility, park, waterfront, and development projects.
- Coordinate grants, engineering, and public communication.

DEPARTMENT HEADS

Functional ownership

- Public Works Director: Inventory sidewalks, crossings, ramps, and pathways.
- Public Works Director: Prioritize repair and expansion needs.
- Planning Administration: Review development proposals for connectivity opportunities.
- Planning Administration: Coordinate improvements with adopted plans and land uses.

TACTICAL / FIELD

Work execution

- Inspect sidewalks, ramps, crossings, pathways, signs, and markings.
- Document trip hazards, barriers, drainage, and visibility concerns.
- Maintain vegetation clearance and temporary pedestrian routes.
- Monitor construction for access, safety, quality, and compliance.
- Update maps and maintenance histories.



OBJECTIVE 02 | EXECUTION CONTROLS

Performance, Coordination, and Deliverables

03

PERFORMANCE AND COORDINATION | Review rhythm, escalation, and cross-department alignment

PERFORMANCE & REPORTING

- Department heads review hazards and projects monthly.
- Council receives quarterly updates on projects, barriers, funding, schedule, and decisions required.
- Changes within 10% of approved cost or schedule may proceed without prior Council permission; Council receives a back brief.
- Cumulative variances above 10%, material scope changes, or matters requiring additional authority are reported promptly.

COORDINATION INSTRUCTIONS

- Major street, utility, park, and downtown projects are reviewed for pedestrian improvements.
- Design considers children, older adults, people with disabilities, cyclists, and residents without vehicles.
- Priority is given to closing documented gaps and connecting multiple destinations.
- Temporary access is maintained when practical.

04

TANGIBLE DELIVERABLES | Verifiable products and completed work

- | | |
|--|---|
| ☐ Sidewalk and crossing inventory | ☐ Prioritized repair schedule |
| ☐ Safe Routes to School recommendations | ☐ Completed priority connections |
| ☐ Improved crossings and curb ramps | ☐ Coordinated pedestrian elements in street projects |
| ☐ Updated infrastructure maps | ☐ Public-access communications |

05

LIMITED PERFORMANCE MEASURES | Outcome-based indicators

Project review

Review all major projects for pedestrian and accessibility improvements.

Hazard correction

Document and prioritize sidewalk hazards and barriers.

Connectivity

Advance at least one priority connection annually.

Accessibility

Apply accessibility standards to new and reconstructed facilities.

STRATEGIC PRIORITY 03

Maintain and Enhance Parks, Facilities, and Public Spaces

COUNCIL DIRECTION	OBJECTIVE 3	DESIRED RESULT
Preserve and improve existing parks, waterfront facilities, recreational assets, and public spaces through sustainable investment.	Improve the condition, accessibility, usefulness, and long-term sustainability of existing parks and public facilities.	Clean, safe, accessible, and well-maintained public spaces that support community activity and Whitehall's quality of life.

02

WORK ASSIGNMENTS | Accountability from strategy through execution

CITY MANAGER

Operational leadership

- Establish safety, condition, accessibility, use, operating cost, and sustainability as investment criteria.
- Maintain a phased capital schedule.
- Prioritize existing assets rather than creating new parks.
- Evaluate life-cycle costs before recommending new amenities.
- Coordinate the Parks and Recreation function, including the Playhouse.

DEPARTMENT HEADS

Functional ownership

- Public Works Director: Maintain park and facility condition records.
- Public Works Director: Coordinate inspections, repairs, seasonal preparation, and construction support.
- Parks and Recreation/Playhouse Director: Coordinate programming, scheduling, partners, and volunteers.
- Parks and Recreation/Playhouse Director: Track participation, costs, revenue, and feedback.

TACTICAL / FIELD

Work execution

- Inspect parks, playgrounds, restrooms, pathways, lots, and waterfront facilities.
- Correct or secure hazardous conditions.
- Complete grounds, cleaning, seasonal, and facility maintenance.
- Support events and recreation programming.
- Track maintenance, repairs, equipment condition, and recurring problems.

OBJECTIVE 3 | EXECUTION CONTROLS

Performance, Coordination, and Deliverables

03

PERFORMANCE AND COORDINATION | Review rhythm, escalation, and cross-department alignment

PERFORMANCE & REPORTING

- Departments review safety, maintenance, programming, and projects monthly.
- Council receives quarterly updates on capital work, closures, costs, schedules, facility use, and operating obligations.
- Changes within 10% of approved cost or schedule may proceed without prior Council permission; Council receives a back brief.
- Cumulative variances above 10%, material scope changes, or matters requiring additional authority are reported promptly.

COORDINATION INSTRUCTIONS

- Projects remain consistent with the recreation plan and capital program.
- New amenities are evaluated for staffing, utilities, insurance, maintenance, and replacement.
- Work is coordinated with accessibility, waterfront access, walkability, parking, drainage, and public safety.
- Partners may not commit the City without proper authorization.

04

TANGIBLE DELIVERABLES | Verifiable products and completed work

- | | |
|---|--|
| ☐ Updated condition inventory | ☐ Phased parks capital schedule |
| ☐ Goodrich Park improvements | ☐ Four Slocum Park pickleball courts |
| ☐ Phased Funnel Field improvements | ☐ Gee Park improvements |
| ☐ Waterfront-access projects | ☐ Annual lot maintenance |
| ☐ Marina maintenance and dredging plan | ☐ Updated recreation programming plan |

05

LIMITED PERFORMANCE MEASURES | Outcome-based indicators

Safety and inspections

Complete documented park, playground, and facility inspections.

Capital delivery

Advance adopted projects according to the approved schedule.

Existing assets

Direct capital resources primarily toward existing facilities.

Sustainability

Evaluate operating and life-cycle costs before adding amenities.

STRATEGIC PRIORITY 04

Strengthen Tourism, Downtown Vitality, and Community Identity

COUNCIL DIRECTION	OBJECTIVE 4	DESIRED RESULT
Build upon Whitehall's waterfront, downtown, cultural facilities, natural resources, and small-town character.	Increase visitor and community activity through coordinated improvements, events, programming, business support, and destination marketing.	A more active downtown and waterfront, stronger local businesses, expanded participation, and a recognizable Whitehall identity.

02

WORK ASSIGNMENTS

| Accountability from strategy through execution

CITY MANAGER

Operational leadership

- Establish measurable tourism, downtown, waterfront, and identity priorities.
- Coordinate downtown, waterfront, marina, park, and cultural investments.
- Advance and activate the W. Colby Promenade.
- Strengthen partner coordination and pursue aligned funding.
- Ensure promotional information accurately represents Whitehall.

DEPARTMENT HEADS

Functional ownership

- Parks and Recreation/Playhouse Director: Coordinate programming, schedules, events, promotion, and partners.
- Community and Economic Development: Maintain business and property-owner communication.
- Community and Economic Development: Coordinate Match on Main, façade, and other support programs.
- Public Works: Maintain public-event and visitor areas.

TACTICAL / FIELD

Work execution

- Maintain downtown, waterfront, marina, park, and event areas.
- Coordinate decorations, landscaping, signs, furnishings, lighting, and amenities.
- Support approved events, performances, markets, and waterfront activities.
- Document attendance, facility use, visitor questions, and recurring issues.
- Keep visitor, event, and wayfinding information current.

OBJECTIVE 4 | EXECUTION CONTROLS

Performance, Coordination, and Deliverables

03

PERFORMANCE AND COORDINATION | Review rhythm, escalation, and cross-department alignment

PERFORMANCE & REPORTING

- Departments review programming and destination readiness monthly.
- Council receives quarterly updates on events, attendance, partnerships, business support, funding, and visitor trends.
- Changes within 10% of approved cost or schedule may proceed without prior Council permission; Council receives a back brief.
- Cumulative variances above 10%, material scope changes, or matters requiring additional authority are reported promptly.

COORDINATION INSTRUCTIONS

- Marketing uses consistent messages and current information.
- Downtown, waterfront, marina, park, and Playhouse programming is coordinated.
- Events are evaluated for public benefit, staffing, cost, safety, accessibility, and operational impact.
- Business programs use clear standards and documented public purpose.

04

TANGIBLE DELIVERABLES | Verifiable products and completed work

- | | |
|---|---|
| ☐ Annual events and programming calendar | ☐ Activated W. Colby Promenade |
| ☐ Improved wayfinding and public amenities | ☐ Continued Match on Main participation |
| ☐ Business-support documentation | ☐ Great Lakes and Great Loop marina outreach |
| ☐ Updated destination materials | ☐ Annual attendance and outcomes summary |

05

LIMITED PERFORMANCE MEASURES | Outcome-based indicators

Programming

Maintain a coordinated annual activity calendar.

Participation

Track attendance for major City-supported events.

Business support

Document businesses assisted through City and partner programs.

Readiness

Maintain accurate wayfinding, visitor information, and digital content.

STRATEGIC PRIORITY 05

Update the Master Plan and Guide Responsible Growth

COUNCIL DIRECTION	OBJECTIVE 5	DESIRED RESULT
Guide Whitehall's development through an updated Master Plan reflecting current conditions, capacity, public priorities, and long-term vision.	Complete a comprehensive Master Plan update coordinating land use, housing, economic development, transportation, infrastructure, parks, and redevelopment.	A publicly supported framework that guides growth, protects community character, coordinates investment, and supports defensible land-use decisions.

02

WORK ASSIGNMENTS | Accountability from strategy through execution

CITY MANAGER

Operational leadership

- Oversee scope, schedule, public participation, and final deliverables.
- Coordinate the plan with Council priorities, capital improvements, recreation, infrastructure, and economic development.
- Incorporate current demographic, land-use, infrastructure, environmental, and economic data.
- Coordinate the consultant, Planning Commission, Council, staff, residents, businesses, and partners.

DEPARTMENT HEADS

Functional ownership

- Planning Administration: Maintain land-use, zoning, development, housing, and parcel information.
- Planning Administration: Support the Planning Commission and consultant and maintain required records.
- Public Works Director: Provide infrastructure condition and capacity information.
- Public Works Director: Review growth areas for service feasibility and capital impacts.

TACTICAL / FIELD

Work execution

- Compile plans, maps, studies, ordinances, and development data.
- Document land use, vacant property, opportunities, facilities, and constraints.
- Support surveys, workshops, meetings, interviews, and hearings.
- Maintain notices, comments, maps, records, and revisions.
- Track follow-up actions and unresolved issues through adoption.

OBJECTIVE 5 | EXECUTION CONTROLS

Performance, Coordination, and Deliverables

03

PERFORMANCE AND COORDINATION | Review rhythm, escalation, and cross-department alignment

PERFORMANCE & REPORTING

- The project team reviews progress monthly.
- Council receives quarterly updates on research, engagement, Commission review, consultant cost, schedule, and policy implications.
- Changes within 10% of approved cost or schedule may proceed without prior Council permission; Council receives a back brief.
- Cumulative variances above 10%, material scope changes, or matters requiring additional authority are reported promptly.

COORDINATION INSTRUCTIONS

- The Planning Commission leads plan development within its statutory responsibilities.
- Public engagement occurs early enough to influence the plan.
- Technical facts, professional recommendations, preferences, and policy choices are distinguished.
- The plan is coordinated with recreation, capital, economic-development, and regional plans.

04

TANGIBLE DELIVERABLES | Verifiable products and completed work

- | | |
|---|---|
| ☐ Executed consultant scope and schedule | ☐ Existing-conditions report |
| ☐ Updated community profile | ☐ Current and future land-use maps |
| ☐ Infrastructure and transportation maps | ☐ Documented public engagement |
| ☐ Planning Commission recommendation | ☐ Completed statutory adoption process |
| ☐ Final adopted Master Plan | ☐ Prioritized implementation schedule |

05

LIMITED PERFORMANCE MEASURES | Outcome-based indicators

Project delivery

Complete major milestones according to the approved schedule.

Participation

Provide multiple meaningful opportunities for public participation.

Technical coordination

Use current land-use, infrastructure, housing, transportation, recreation, and economic data.

Implementation

Produce a prioritized post-adoption work program.

Implementation Framework

Roles & Responsibilities

- City Council: Establish strategic direction and policy priorities
- City Manager: Lead implementation and coordinate departmental efforts
- Departments: Execute operational plans aligned with strategic goals

Departmental Alignment

All departments—including Public Works, Police, Parks & Recreation, Clerk, and Treasurer—will align their annual work plans with these strategic priorities, ensuring coordinated progress across the organization.

Phasing & Prioritization

Given financial constraints, projects will be implemented in phases:

1. Immediate priorities (infrastructure, lead line replacement)
2. Mid-term improvements (parks, connectivity, downtown)
3. Long-term planning (Master Plan implementation)

Monitoring & Evaluation

To ensure accountability and progress, the City will:

- Conduct annual strategic plan reviews
- Track key performance indicators (KPIs) for each goal
- Adjust priorities based on funding, community input, and emerging needs
- Maintain transparent communication with the public

PLAN-WIDE IMPLEMENTATION RULE

Change Classification, Council Notification, and Escalation

CORE RULE: The City Manager may make operational adjustments within existing legal, budgetary, contractual, and purchasing authority. Changes of 10% or less in cost or time are minor and do not require prior Council permission, but they must be back-briefed to Council.

1. Classification Standard

Changes are classified according to their cumulative effect on approved scope, cost, schedule, risk, and intended results. When a change meets criteria in more than one category, the highest applicable classification controls.

2. Minor Change — Execute and Back Brief

A change is minor when it:

- Does not materially change Council's approved objective, intended result, or policy direction.
- Results in a cumulative cost or schedule increase of 10% or less from the approved budget and/or project duration.
- Does not create a significant public-health, safety, legal, regulatory, environmental, financial, or operational risk.

AUTHORITY: Minor changes are within the City Manager's operational authority and do not require prior Council permission, provided they remain within applicable legal, budgetary, contractual, and purchasing authority.

BACK BRIEF: The City Manager shall report the change at the next regular Council meeting or through the next scheduled strategic-plan report. The back brief will identify what changed and why; the cumulative cost and schedule effects; any effect on scope, service delivery, or expected results; and any corrective or follow-up action.

3. Major Change — Prompt Council Notification

A change is major when it:

- Produces a cumulative cost or schedule increase of more than 10%.
- Materially changes the approved scope, location, objective, intended result, or principal beneficiaries.
- Threatens achievement of an adopted strategic objective, performance target, grant condition, or regulatory deadline.
- Requires a budget amendment, additional appropriation, contract modification, or expenditure beyond administrative authority.
- Creates a significant public-health, safety, legal, regulatory, environmental, financial, labor, operational, or reputational risk.

NOTIFICATION: The City Manager shall notify Council promptly after confirming the change and, when practicable, before committing additional resources or materially changing implementation. The notification will describe the change and cause; cumulative cost and schedule variance; effects on scope, risk, service delivery, and intended results; available corrective options; and whether formal Council action is required.

APPROVAL: A major change does not automatically require Council approval. Formal approval is required only when the change exceeds the City Manager's existing authority or otherwise requires Council action under the City Charter, adopted budget, purchasing policy, contract, ordinance, resolution, grant condition, or applicable law.

4. Critical Change — Immediate Notification

Regardless of percentage, a change is critical when it involves:

- An immediate or serious threat to public health or safety.
- Loss or substantial interruption of an essential City service.
- A suspected legal, regulatory, permit, or grant-compliance violation.
- A significant infrastructure failure, environmental release, cybersecurity incident, fraud allegation, financial loss, or litigation risk.
- An emergency commitment outside normal administrative authority.
- A matter likely to create substantial public concern or media attention.

RESPONSE: The City Manager shall notify the Mayor and Council as soon as practicable. Necessary emergency action may proceed to protect life, property, essential services, or the City's legal interests, followed by a written report and any required Council ratification.

5. Measurement and Anti-Splitting Rule

Cost and schedule changes are measured cumulatively against the approved baseline. A series of smaller adjustments may not be treated separately to avoid the 10% major-change threshold.

6. Practical Escalation Test

A matter should be treated as at least a major change when the answer to any of the following is yes:

- Does the change alter what Council approved?
- Does it require additional money, authority, or formal action?
- Does it materially affect the promised result or completion timeline?
- Does it create significant public, legal, financial, regulatory, or safety risk?
- Would Council reasonably expect to know before learning about it from a resident, contractor, news report, or outside agency?



Conclusion

This Strategic Plan provides a clear, actionable roadmap for Whitehall through 2028. By building on existing plans, focusing on core infrastructure, and investing in community assets, the City is well-positioned to enhance quality of life while maintaining fiscal responsibility.

Through continued collaboration between City leadership, staff, and residents, Whitehall will move forward with purpose—protecting what makes it special while preparing for a strong and sustainable future.



CITY COUNCIL MEETING
405 E. COLBY STREET, WHITEHALL, MI
COUNCIL CHAMBERS
SEPTEMBER 8, 2026
6:00 p.m.

AGENDA

1. Meeting called to Order
 - Pledge of Allegiance
2. Approval of Agenda
3. Consent Agenda
 - Approval of the August 25, 2026 Council Meeting Minutes
 - Approval of Accounts Payable
 - Communications: Arts Council Thank You, Chamber Summary of Expenditures (TIFA)
4. Messages from the Mayor, Council, and City Manager
5. Public Comment *
6. Old Business
7. New Business
 - Maritime Festival 2027 Request
 - Façade Program Application Ryan Hall
 - Resolution 26-44 Digital Sign
8. Public Comment *
9. Closed Session – City Manager Performance Evaluation (MCL 15.268(a))
10. Adjournment

City of Whitehall, 405 E. Colby Street, Whitehall, MI 49461; 231-894-4048

* **PUBLIC COMMENT:** Citizens wishing to speak on any subject matter or with regard to items on the agenda should use this opportunity. As a courtesy to the council, state your name, and direct your comments to the board. Please limit comments to three minutes. If you have questions or issues that need to be addressed, contact City Hall during regular business hours.



WHITEHALL

CITY COUNCIL MEETING MINUTES Council Chambers August 25, 2026

PRESENT Scott Brown, Tanya Cabala, Debra Hillebrand, Jeff Holmstrom, Roger Squiers, and Tom Ziemer

ABSENT Bryan Mahan (excused)

ALSO PRESENT Brenda Bourdon, Dan Tavernier, Will Meier

Mayor Ziemer called the meeting to order at 6:00 pm.

APPROVAL OF THE AGENDA

Motion by Squiers, seconded by Brown to approve the agenda.

Voice Vote: All yeses; Absent – Mahan

MOTION CARRIED

APPROVAL OF THE CONSENT AGENDA

A. Approval of the August 11, 2026 Work Session and Council Meeting Minutes

B. Accounts Payable \$1,658,059.30

C. Communications: White Lake Area Chamber Thank You, Energy Audit Memo, Strategic Plan

Motion by Holmstrom, seconded by Hillebrand to approve the Consent Agenda.

Voice Vote: All yeses; 1 absent, Mahan

MOTION CARRIED

MESSAGES FROM THE MAYOR, COUNCIL, AND CITY MANAGER

Messages were received from the City Manager, Council members, and Mayor.

PUBLIC COMMENT

None

OLD BUSINESS

None

NEW BUSINESS

A. Road Closure Request – Howmet's 75th Year Celebration

Motion by Squiers, seconded by Brown, to approve Howmet's Misco Drive road closure request for their 75th anniversary celebration on September 12, 2026 from 9 am – 12 pm.

Voice Vote: All yeses; 1 absent, Mahan

MOTION CARRIED

B. Road Closure Request – Good Neighbor Day Dinner

Motion by Cabala, seconded by Hillebrand, to approve the Slocum Street from Mears to First road closure request for the Good Neighbor Day Dinner event celebration on September 24, 2026 from 4 pm – 9 pm.

Voice Vote: All yeses; 1 absent, Mahan

MOTION CARRIED

C. Resolution 26-42 Commercial Rehab Exemption Certificate Application

Motion by Holmstrom, seconded by Hillebrand, to approve the Commercial Rehabilitation Exemption Certificate Application submitted by Jeremy Garcia for 1002 Colby Street for a period of 10 years.

Roll Call Vote: Yes – Holmstrom, Hillebrand, Cabala, Squiers, Brown, and Ziemer; No – None; Absent – Mahan

MOTION CARRIED

D. Resolution 26-43 Water Meter Equipment

Motion by Brown, seconded by Squiers, to approve the purchase of water meter equipment from Etna Supply in an amount not to exceed \$79,960.00.

Roll Call Vote: Yes – Brown, Squiers, Holmstrom, Hillebrand, Cabala, and Ziemer; No – None; Absent – Mahan

MOTION CARRIED

PUBLIC COMMENT

Comment was received from Tamara Horne.

ADJOURNMENT

Mayor Ziemer adjourned the Council Meeting at 6:33 pm.

Respectfully submitted,
Brenda Bourdon, City Clerk

CITY OF WHITEHALL
ACCOUNTS PAYABLE
September 8, 2026

Prepaids

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>Check No.</u>
City of Whitehall-Common Cash	Payroll	\$54,720.27	Transfer
IRS	Payroll	\$17,201.06	EFT
Alerus Financial	Payroll	\$7,832.64	EFT
MISDU - FOC	Payroll	\$32.87	9529
FOP CD Hammond	Payroll	\$39.30	9530
Merle Boes	Marina Fuel	\$7,270.69	EFT

Total Prepaids:

\$87,096.83

Accounts Payable:

\$734,138.37

TOTAL ACCOUNTS PAYABLE

\$821,235.20

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL

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CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING SEPTEMBER 8, 2026

Vendor Code	Vendor Name	Invoice	Description	Amount
1302	1302 WARNER LLC			
	2026-8		RENTAL OF 2015 CHEVY ARBOCS BUS - SUMMER SHOWS	2,500.00
TOTAL FOR: 1302 WARNER LLC				2,500.00
HELLE	AMBER L HELLEWELL			
	CONTRACT		BOX OFFICE MANAGEMENT	100.00
	JULY2026		BOX OFFICE MANAGEMENT JULY 24-26 AND JULY 31 -	700.00
TOTAL FOR: AMBER L HELLEWELL				800.00
AQUAT	AQUATIC DOCTORS LAKE MGT INC			
	30199		ALGAE, WEED TREATMENT - MARINA	910.00
TOTAL FOR: AQUATIC DOCTORS LAKE MGT INC				910.00
MISC	ARGENT INSTITUTIONAL TRUST COMPANY			
	BOND		INTEREST ON GENERAL OBLIGATION BOND - 2025	212,500.00
TOTAL FOR: ARGENT INSTITUTIONAL TRUST COMPANY				212,500.00
ASPHA	ASPHALT PAVING INC			
	API-0006890		13A TOP - ASPHALT	162.40
TOTAL FOR: ASPHALT PAVING INC				162.40
CHART	CHARTER COMMUNICATIONS			
	005038701081426		INTERNET DPW, PLAYHOUSE, MARINA	567.37
TOTAL FOR: CHARTER COMMUNICATIONS				567.37
COMM	COMMUNITY FOUNDATION MUSKEGON CTY			
	58262		MEMBERSHIP	443.51
TOTAL FOR: COMMUNITY FOUNDATION MUSKEGON CTY				443.51
CONSU	CONSUMER'S ENERGY			
	JULY STATEMENT		JULY BILLING - STREET LIGHTS	6,591.76
TOTAL FOR: CONSUMER'S ENERGY				6,591.76
DELTA	DELTA DENTAL			
	RIS0007203935		DENTAL - SEPTEMBER BILLING	2,266.86
TOTAL FOR: DELTA DENTAL				2,266.86
SOVA	DEREK SOVA			
	OPEB0926		MONTHLY OPEB STIPEND	300.00
	REFUND		AFLAC REFUND	45.90
TOTAL FOR: DEREK SOVA				345.90
DTE	DTE ENERGY			
	STATEMENT		PUBLIC UTILITES	625.11
TOTAL FOR: DTE ENERGY				625.11
ELZINGA	ELZINGA ELECTRIC LLC			
	AUG 2026		ELECTRICAL PERMITS - AUGUST 2026	1,202.20
TOTAL FOR: ELZINGA ELECTRIC LLC				1,202.20
ETNA	ETNA SUPPLY INC			
	S107020243.001		WATER METERS	17,205.00
	S107058276.001		EC-NL EXPANSION CONNECTION FOR 5/8" (20) & 1"	1,577.10
	S107061098.001		METER SUPPLIES	400.00
TOTAL FOR: ETNA SUPPLY INC				19,182.10

CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING SEPTEMBER 8, 2026

Vendor Code	Vendor Name	Description	Amount
Invoice			
BOWE	EVA BOWER		
JULY2026		STAGEHAND- THE ODD COUPLE	200.00
TOTAL FOR: EVA BOWER			200.00
HOME	HOME SERVICES OF WHITE LAKE		
23407		SAMPLES	15.29
23488		WATER SAMPLES - UPS CHARGES	15.23
23517		WATER SAMPLES - UPS CHARGES	15.23
23561		WATER SAMPLES - UPS CHARGES	15.23
23587		WATER SAMPLES - UPS CHARGES	14.95
TOTAL FOR: HOME SERVICES OF WHITE LAKE			75.93
HYDRO	HYDROCORP LLC		
CI-14994		SEPTEMBER BILLING- CROSS CONNECTION PROGRAM	942.93
CI-15797		CROSS CONNECTION CONTROL PROGRAM INSPECTION AN	942.93
TOTAL FOR: HYDROCORP LLC			1,885.86
JSAUL	J SAUL CAMPBELL & COMPANY		
MOWTOWN2026		TICKET PASS-THRU MAGIC OF MOWTOWN AUGUST 2026	24,544.30
TOTAL FOR: J SAUL CAMPBELL & COMPANY			24,544.30
MISC	KATIE STOUT		
HERSTORY		MARKETING	240.00
ODDCOUPLE		MARKETING	270.00
PATSY		MARKETING	240.00
TOTAL FOR: KATIE STOUT			750.00
KERK	KERKSTRA PORTABLE RESTROOM SERV		
301864		HANDICAP PORTABLE RESTROOM RENTAL	175.00
302730		HANDICAP PORTABLE RESTROOM	175.00
306772		PORTABLE RESTROOM	135.00
306773		PORTABLE RESTROOM	135.00
306774		HANDICAP PORTABLE RESTROOM RENTAL	185.00
307202		HANDICAP PORTABLE RESTROOM RENTAL	175.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERV			980.00
KONICA	KONICA MINOLTA BUSINESS SOLUTIONS		
509743122		QUARTERLY INVOICE CITY HALL COPIER	337.51
509743123		MONTHLY INVOICE	25.26
TOTAL FOR: KONICA MINOLTA BUSINESS SOLUTIONS			362.77
MCCOR	MCCORMICK SAND INC		
8041		ALICE ST MILL & FILL, BALDWIN ST RESURFACING	358,389.45
TOTAL FOR: MCCORMICK SAND INC			358,389.45
METL	MET LIFE		
08092026		LIFE & DISABILITY INS - AUGUST AND SEPTEMBER	1,769.22
TOTAL FOR: MET LIFE			1,769.22
MODEL	MODEL COVERALL SERVICE INC		
STATEMENT		UNIFORM CLEANING	526.88
TOTAL FOR: MODEL COVERALL SERVICE INC			526.88

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INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF WHITEHALL

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CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING SEPTEMBER 8, 2026

Vendor Code	Vendor Name	Invoice	Description	Amount
MUCTR	MUSKEGON CENTRAL DISPATCH			
		2600003592	SEPT 2026 - CENTRAL DISPATCH FEES	4,137.42
		2600003610	SEPTEMBER 2026 IT SERVICES	683.45
TOTAL FOR: MUSKEGON CENTRAL DISPATCH				4,820.87
PEKAD	PEKADILL'S			
		43878	HOSPITALITY - PLAYHOUSE	239.25
TOTAL FOR: PEKADILL'S				239.25
PLANTE	PLANTE & MORAN, PLLC			
		10741018	PROF SRVCS: 7.30 - 8.15 2026 ACCOUNTING ASSIST	8,881.25
		10746196	PROF SERVICES: AUG 16 - AUG 27, 2026, ACCOUNTI	5,176.50
TOTAL FOR: PLANTE & MORAN, PLLC				14,057.75
PM	PM TIRE LLC			
		1921	DISMOUNT/MOUNT (6), VALVE STEM (6), JUNK DISPO	120.00
TOTAL FOR: PM TIRE LLC				120.00
PRHLTH	PRIORITY HEALTH			
		SEPTEMBER2026	SEPTEMBER 2026 BILLING	30,653.99
TOTAL FOR: PRIORITY HEALTH				30,653.99
RAYME	RAYMER COMPANY			
		26784	WELL 7 REPAIRS	20,675.00
TOTAL FOR: RAYMER COMPANY				20,675.00
TUFT	ROBERT E TUFTS JR			
		AUG 2026	BUILDING PERMITS - AUG 2026	7,312.29
TOTAL FOR: ROBERT E TUFTS JR				7,312.29
ERD	ROBIN L ERDMAN			
		2026CONTRACT	PLAYHIOUSE SUMMER CONTRACT	200.00
		CONTRACT	HERSTORY - ACTING	200.00
TOTAL FOR: ROBIN L ERDMAN				400.00
SCAD	SCADA			
		530384924	INSTALL FIREWALL IN ALL AND FINISH SECURITY UP	440.00
TOTAL FOR: SCADA				440.00
SCHEI	SCHEID PLUMBING HEATING & COOL			
		I-40012-1	BACKFLOW PREVENTER TESTING	150.00
		I-40016-1	BACKFLOW PREVENTER TESTING/REPLACED THREE 1/8"	270.00
TOTAL FOR: SCHEID PLUMBING HEATING & COOL				420.00
SHEPH	SHEPHERD GARAGE DOOR CO., INC			
		27739	SERVICE CALL - INSTALL NEW COMMERCIAL SENSORS	400.00
TOTAL FOR: SHEPHERD GARAGE DOOR CO., INC				400.00
SHO	SHORELINE INSPECTION SERVICE LLC			
		AUG 2026	MECHANICAL/PLUMBING PERMITS - AUGUST 2026	2,214.40
TOTAL FOR: SHORELINE INSPECTION SERVICE LLC				2,214.40
STAPLADV	STAPLES CONTRACT & COMMERCIAL LLC			
		7011156412	BINDER CLIPS, STICKY NOTES	40.90
TOTAL FOR: STAPLES CONTRACT & COMMERCIAL LLC				40.90

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CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING SEPTEMBER 8, 2026

Vendor Code	Vendor Name	Description	Amount
Invoice			
MISC	TOM ZIEMER		
	REIMBURSE	HOTEL ROOM - MAYOR CONFERENCE/TRAINING	263.00
TOTAL FOR: TOM ZIEMER			263.00
TRACE	TRACE ANALYTICAL LABS		
	6H01487	WELL 7 - WATER TESTING	75.00
TOTAL FOR: TRACE ANALYTICAL LABS			75.00
TRICO	TRI-COUNTY FEED SERVICE INC		
	STATEMENT	GRASS SEED	222.49
TOTAL FOR: TRI-COUNTY FEED SERVICE INC			222.49
TWIN	TWIN CITIES AUTO PARTS & SERVICE		
	STATEMENT	VEHICLE MAINTENANCE	4,020.99
TOTAL FOR: TWIN CITIES AUTO PARTS & SERVICE			4,020.99
MISC	VISA		
	JULY 2026 PLAYHOUSE	PLAYHOUSE CREDIT CARD STATEMENT JULY	3,065.60
	JULY2026 CM	CITY MANAGER CREDIT CARD STATEMENT JULY	1,048.94
	JULY2026 PD	CHIEF CREDIT CARD STATEMENT JULY	211.58
	JULY2026-TREAS	TREASURER CC STATEMENT - JULY 2026	1,219.03
TOTAL FOR: VISA			5,545.15
WMRCA	WEST MI REGIONAL CLERKS ASSOC		
	FALL WORKSHOP	FALL WORKSHOP REGISTRATION	30.00
TOTAL FOR: WEST MI REGIONAL CLERKS ASSOC			30.00
WMBUR	WEST MICHIGAN BURIAL VAULT CO		
	0152839	STANDARD SIZE FOOTING 10X36 (1) & 12X24 (3)	489.00
TOTAL FOR: WEST MICHIGAN BURIAL VAULT CO			489.00
WMCJT	WEST MICHIGAN CRIMINAL JUSTICE		
	7060	BASIC FTO 9/21/26 - FERNANDO HERNANDEZ	200.00
TOTAL FOR: WEST MICHIGAN CRIMINAL JUSTICE			200.00
WESTSHOREE	WESTSHORE ENGINEERING & SURVEYING		
	71420	SURVEYING DELANEY DRIVE	1,261.68
TOTAL FOR: WESTSHORE ENGINEERING & SURVEYING			1,261.68
WLEXC	WHITE LAKE EXCAVATING		
	99484	TONS OF 1" - 4" STONE	416.79
	99582	TONS OF SCREENED BLACK DIRT	238.20
TOTAL FOR: WHITE LAKE EXCAVATING			654.99
WIND	WINDEMULLER		
	252343	GENERATOR / ATS INSTALLATION	2,000.00
TOTAL FOR: WINDEMULLER			2,000.00
TOTAL - ALL VENDORS			734,138.37

FUND TOTALS:

Fund 101 - GENERAL OPERATING FUND	39,823.34
Fund 202 - MAJOR STREET FUND	182,177.82
Fund 203 - LOCAL STREET FUND	181,809.87
Fund 214 - MARIHUANA	101.85
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY	9.46

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CITY OF WHITEHALL ACCOUNTS PAYABLE

COUNCIL MEETING SEPTEMBER 8, 2026

Vendor Code	Vendor Name	Description	Amount
	Invoice		
Fund 247 -	TAX INCREMENT FINANCE AUTHORITY #1		1,212.22
Fund 249 -	BUILDING INSPECTION DEPARTMENT		10,890.89
Fund 250 -	LOCAL DEVELOPMENT FINANCE AUTHORITY FUND		63.03
Fund 403 -	GENERAL OBLIGATION BOND PROJECTS		212,500.00
Fund 580 -	PLAYHOUSE		37,590.05
Fund 590 -	SEWER FUND		6,016.38
Fund 591 -	WATER FUND		50,627.60
Fund 594 -	MARINA FUND		3,692.86
Fund 661 -	MOTOR POOL FUND		7,623.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
INVOICE ENTRY DATES 08/25/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING SEPTEMBER 8, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 000 247					
101-000-231.018	DUE TO AFLAC	DEREK SOVA	09/03/26	REFUND	45.90
Total For Dept 000 247					45.90
Dept 101 CITY COUNCIL					
101-101-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	365.52
101-101-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	12.13
101-101-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	5.40
101-101-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	8.78
101-101-760.000	CONFERENCES & WORKSHOPS	TOM ZIEMER	08/05/26	REIMBURSE	263.00
Total For Dept 101 CITY COUNCIL					654.83
Dept 172 ADMINISTRATION					
101-172-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	2,072.03
101-172-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	128.47
101-172-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	33.70
101-172-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	47.46
101-172-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & COMMERC	08/28/26	7011156412	5.88
101-172-727.000	OFFICE SUPPLIES	VISA	08/02/26	JULY2026-TREAS	166.75
101-172-818.000	CONTRACTUAL SERVICES	MUSKEGON CENTRAL DISPATCH	09/01/26	2600003610	683.45
101-172-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	1,552.95
101-172-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10741018	2,664.38
101-172-820.000	ENGINEERING FEES	WESTSHORE ENGINEERING & S	06/09/26	71420	1,261.68
101-172-935.000	COPIER MAINTENANCE #368	KONICA MINOLTA BUSINESS S	08/16/26	509743122	337.51
101-172-935.000	COPIER MAINTENANCE #368	KONICA MINOLTA BUSINESS S	08/16/26	509743123	25.26
Total For Dept 172 ADMINISTRATION					8,979.52
Dept 215 CITY CLERK					
101-215-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	1,606.79
101-215-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	65.21
101-215-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	23.84
101-215-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	36.32
101-215-727.000	OFFICE SUPPLIES	STAPLES CONTRACT & COMMERC	08/28/26	7011156412	35.02
101-215-760.000	CONFERENCES & WORKSHOPS	WEST MI REGIONAL CLERKS A	09/03/26	FALL WORKSHOP	30.00
Total For Dept 215 CITY CLERK					1,797.18
Dept 253 TREASURER					
101-253-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	718.24
101-253-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	60.64
101-253-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	13.10
101-253-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	16.42
101-253-727.000	OFFICE SUPPLIES	VISA	08/02/26	JULY2026-TREAS	131.80
Total For Dept 253 TREASURER					940.20
Dept 265 CITY HALL BLDG & GROUNDS					
101-265-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY2026-TREAS	255.01
101-265-818.000	CONTRACTUAL SERVICES	SCHEID PLUMBING HEATING &	08/26/26	I-40012-1	150.00
101-265-818.000	CONTRACTUAL SERVICES	SCHEID PLUMBING HEATING &	08/26/26	I-40016-1	270.00
101-265-920.000	PUBLIC UTILITIES/910021159454	DTE ENERGY	09/03/26	STATEMENT	80.41
Total For Dept 265 CITY HALL BLDG & GROUNDS					755.42
Dept 301 POLICE					
101-301-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	8,389.16

BOTH OPEN AND PAID
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING SEPTEMBER 8, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL OPERATING FUND					
Dept 301 POLICE					
101-301-719.601	FRINGE BENEFITS-RETIREE HEALTH I DEREK SOVA		09/03/26	OPER0926	300.00
101-301-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	838.94
101-301-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	324.00
101-301-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	511.02
101-301-727.000	OFFICE SUPPLIES	VISA	08/02/26	JULY2026-TREAS	42.88
101-301-751.000	GASOLINE & MOTOR OIL	VISA	08/02/26	JULY2026 PD	47.37
101-301-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY2026-TREAS	116.30
101-301-760.100	EDUCATION & TRAINING	WEST MICHIGAN CRIMINAL JUS	09/01/26	7060	200.00
101-301-850.000	CENTRAL DISPATCH FEES -	MUSKOGON CENTRAL DISPATCH	09/01/26	2600003592	4,137.42
101-301-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS & S	08/31/26	STATEMENT	904.44
Total For Dept 301 POLICE					15,811.53
Dept 444 SIDEWALKS					
101-444-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	9.23
101-444-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	153.38
101-444-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	16.23
101-444-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	1.00
101-444-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	5.70
Total For Dept 444 SIDEWALKS					185.54
Dept 448 STREET LIGHTING					
101-448-920.000	PUBLIC UTILITIES	CONSUMER'S ENERGY	07/31/26	JULY STATEMENT	6,415.17
Total For Dept 448 STREET LIGHTING					6,415.17
Dept 567 CEMETERY					
101-567-757.000	OPERATING SUPPLIES	TRI-COUNTY FEED SERVICE INC	08/20/26	STATEMENT	111.25
101-567-920.000	PUBLIC UTILITIES/910021159306	DTE ENERGY	09/03/26	STATEMENT	67.79
101-567-932.000	CEMETERY MAINTENANCE	WEST MICHIGAN BURIAL VAULT	08/14/26	0152839	489.00
101-567-933.000	EQUIPMENT MAINTENANCE	PM TIRE LLC	08/26/26	1921	60.00
Total For Dept 567 CEMETERY					728.04
Dept 701 PLANNING DEPARTMENT					
101-701-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	5.40
101-701-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	8.78
Total For Dept 701 PLANNING DEPARTMENT					14.18
Dept 751 PARKS DEPARTMENT					
101-751-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	46.14
101-751-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	1,837.68
101-751-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	81.14
101-751-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	5.04
101-751-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	28.54
101-751-775.000	REPAIRS & MAINT SUPPLIES	VISA	08/02/26	JULY2026-TREAS	154.91
101-751-775.000	REPAIRS & MAINT SUPPLIES	WHITE LAKE EXCAVATING	08/28/26	99582	238.20
101-751-818.000	HANDICAP PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROOM	08/28/26	307202	175.00
101-751-818.000	PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROOM	07/03/26	301864	175.00
101-751-818.000	PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROOM	08/25/26	306772	135.00
101-751-818.000	PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROOM	08/25/26	306774	185.00
101-751-818.000	PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROOM	08/25/26	306773	135.00
101-751-818.000	PORTABLE RESTROOM	KERKSTRA PORTABLE RESTROOM	07/14/26	302730	175.00
101-751-933.000	EQUIPMENT MAINTENANCE	PM TIRE LLC	08/26/26	1921	60.00

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Fund 101 GENERAL OPERATING FUND					
Dept 751 PARKS DEPARTMENT					
Dept 756 119 S BALDWIN ST	PUBLIC UTILITIES/910021159793	DTE ENERGY	Total For Dept 751 PARKS DEPARTMENT		3,431.65
101-756-920.000			09/03/26	STATEMENT	64.18
			Total For Dept 756 119 S BALDWIN ST		64.18
			Total For Fund 101 GENERAL OPERATING FUND		39,823.34
Fund 202 MAJOR STREET FUND					
Dept 451 CONSTRUCTION					
202-451-818.000	CONTRACTUAL SERVICES	MCCORMICK SAND INC	09/10/26	8041	179,194.73
			Total For Dept 451 CONSTRUCTION		179,194.73
Dept 463 ROUTINE MAINT					
202-463-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	46.14
202-463-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	766.91
202-463-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	81.14
202-463-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	5.04
202-463-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	28.54
202-463-757.000	ASPHALT	ASPHALT PAVING INC	05/29/26	API-0006890	81.20
202-463-757.000	OPERATING SUPPLIES	WHITE LAKE EXCAVATING	07/09/26	99484	416.79
			Total For Dept 463 ROUTINE MAINT		1,425.76
Dept 482 ADMINISTRATION					
202-482-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	112.70
202-482-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	26.94
202-482-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	6.82
202-482-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	1.96
202-482-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	3.14
202-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	517.65
202-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/19/26	10741018	888.12
			Total For Dept 482 ADMINISTRATION		1,557.33
Fund 203 LOCAL STREET FUND					
Dept 451 CONSTRUCTION					
203-451-818.000	CONTRACTUAL SERVICES	MCCORMICK SAND INC	09/10/26	8041	182,177.82
			Total For Fund 202 MAJOR STREET FUND		
Dept 463 ROUTINE MAINT					
203-463-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	179,194.72
203-463-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	179,194.72
203-463-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	
203-463-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	46.14
203-463-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	766.91
203-463-757.000	ASPHALT	ASPHALT PAVING INC	05/29/26	API-0006890	81.14
			Total For Dept 451 CONSTRUCTION		5.04
			Total For Dept 463 ROUTINE MAINT		28.54
					81.20
					1,008.97
Dept 482 ADMINISTRATION					
203-482-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	156.62
203-482-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	26.94
203-482-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	9.85

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Fund 203 LOCAL STREET FUND					
Dept 482 ADMINISTRATION					
203-482-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	2.70
203-482-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	4.30
203-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	517.65
203-482-962.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/19/26	10741018	888.12
Total For Dept 482 ADMINISTRATION					1,606.18
Total For Fund 203 LOCAL STREET FUND					181,809.87
Fund 214 MARIHUANA					
Dept 000 247					
214-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	95.07
214-000-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	3.94
214-000-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	1.08
214-000-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	1.76
Total For Dept 000 247					101.85
Total For Fund 214 MARIHUANA					101.85
Fund 243 BROWNFIELD REDEVELOPMENT AUTHORITY					
Dept 000 247					
243-000-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	3.60
243-000-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	5.86
Total For Dept 000 247					9.46
Total For Fund 243 BROWNFIELD REDEVELOPMENT AUTH					9.46
Fund 247 TAX INCREMENT FINANCE AUTHORITY #1					
Dept 000 247					
247-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	789.22
247-000-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	77.03
247-000-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	17.00
247-000-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	43.92
247-000-962.000	OTHER EXPENSES	VISA	08/02/26	JULY2026-TREAS	10.15
Total For Dept 000 247					937.32
Total For Fund 525 DOWNTOWN STREETSCAPE					937.32
Dept 525 DOWNTOWN STREETSCAPE					
247-525-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	37.11
247-525-920.000	PUBLIC UTILITIES/920030385842	DTE ENERGY	09/03/26	STATEMENT	61.20
247-525-921.000	ELECTRICAL-PEDESTRIAN LIGHTS	CONSUMER'S ENERGY	07/31/26	JULY STATEMENT	176.59
Total For Dept 525 DOWNTOWN STREETSCAPE					274.90
Total For Fund 247 TAX INCREMENT FINANCE AUTHORITY					1,212.22
Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
249-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	140.16
249-000-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	15.16
249-000-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	3.16
249-000-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	3.52
249-000-818.000	CONTRACTUAL SERVICES	ELZINGA ELECTRIC LLC	09/03/26	AUG 2026	1,202.20
249-000-818.000	CONTRACTUAL SERVICES	ROBERT E TUFTS JR	09/03/26	AUG 2026	7,312.29
249-000-818.000	CONTRACTUAL SERVICES	SHORELINE INSPECTION SERV	09/03/26	AUG 2026	2,214.40

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Fund 249 BUILDING INSPECTION DEPARTMENT					
Dept 000 247					
			Total For Dept 000 247		10,890.89
Fund 250 LOCAL DEVELOPMENT FINANCE AUTHORITY FUND					
Dept 000 247					
			Total For Fund 249 BUILDING INSPECTION DEPARTMENT		10,890.89
250-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	43.92
250-000-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	3.03
250-000-719.680	FRINGE -LIFE INS	MET LIFE	08/13/26	08092026	6.12
250-000-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	9.96
			Total For Dept 000 247		63.03
			Total For Fund 250 LOCAL DEVELOPMENT FINANCE AUT		63.03
Fund 403 GENERAL OBLIGATION BOND PROJECTS					
Dept 000 247					
403-000-994.000	INTEREST ON BOND	ARGENT INSTITUTIONAL TRUST	08/18/26	BOND	212,500.00
			Total For Dept 000 247		212,500.00
			Total For Fund 403 GENERAL OBLIGATION BOND PROJEC		212,500.00
Fund 580 PLAYHOUSE					
Dept 000 247					
580-000-708.100	SUMMER CONTRACTED EMPLOYEES-W9	ROBIN L ERDMAN	08/02/26	CONTRACT	200.00
580-000-708.100	SUMMER CONTRACTED EMPLOYEES-W9	EVA BOWER	08/25/26	JULY2026	200.00
580-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	1,070.77
580-000-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	80.89
580-000-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	36.00
580-000-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	54.54
580-000-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY 2026 PLAYHOUSE	49.99
580-000-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY2026--TREAS	4.98
580-000-757.050	SUPPLIES-HOSPITALITY	PEKADILL'S	07/01/26	43878	239.25
580-000-757.050	SUPPLIES-HOSPITALITY	VISA	08/02/26	JULY 2026 PLAYHOUSE	370.95
580-000-757.100	OPERATING-SUMMER SEASON SET SUPP	VISA	08/02/26	JULY 2026 PLAYHOUSE	1,296.89
580-000-757.300	OPERATING-SUMMER SEASON PROPS	VISA	08/02/26	JULY 2026 PLAYHOUSE	109.88
580-000-757.500	OPERATING SUPPLIES--CONCESSIONS	VISA	08/02/26	JULY 2026 PLAYHOUSE	169.00
580-000-770.000	MEMBERSHIPS & DUES	COMMUNITY FOUNDATION MUSKE	07/10/26	58262	443.51
580-000-805.000	MARKETING	1302 WARNER LLC	08/17/26	2026--8	2,500.00
580-000-805.000	MARKETING	KATIE STOUT	08/06/26	ODDCOUPLE	270.00
580-000-805.000	MARKETING	KATIE STOUT	08/06/26	HERSTORY	240.00
580-000-805.000	MARKETING	KATIE STOUT	08/06/26	PATSY	240.00
580-000-805.000	MARKETING	VISA	08/02/26	JULY 2026 PLAYHOUSE	1,055.90
580-000-818.100	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	1,035.30
580-000-818.100	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/19/26	10741018	1,776.25
580-000-818.500	CONTRACTUAL SERVICES-TK PASS THR J SAUL CAMPBELL & COMPANY		08/28/26	MONTOWN2026	24,544.30
580-000-818.750	CONTRACTUAL SERVICES-HOUSE MANAG AMBER L HELLEWELL		08/20/26	CONTRACT	100.00
580-000-818.750	CONTRACTUAL SERVICES-HOUSE MANAG ROBIN L ERDMAN		08/20/26	2026CONTRACT	200.00
580-000-818.750	CONTRACTUAL SERVICES-HOUSE MANAG AMBER L HELLEWELL		08/25/26	JULY2026	700.00
580-000-850.000	INTERNET - PH	CHARTER COMMUNICATIONS	08/14/26	005038701081426	342.39
580-000-920.000	PUBLIC UTILITIES/910021159660	DTE ENERGY	09/03/26	STATEMENT	92.13
580-000-931.000	BUILDING MAINTENANCE	VISA	08/02/26	JULY2026 PD	154.14
580-000-962.000	OTHER EXPENSES	VISA	08/02/26	JULY 2026 PLAYHOUSE	12.99

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Fund 580 PLAYHOUSE Dept 000 247					
			Total For Dept 000 247		37,590.05
			Total For Fund 580 PLAYHOUSE		37,590.05
Fund 590 SEWER FUND					
Dept 550 SEWER ADMINISTRATION					
590-550-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	2,290.18
590-550-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	404.04
590-550-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	119.77
590-550-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	40.68
590-550-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	56.76
590-550-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	258.82
590-550-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/19/26	10741018	444.06
			Total For Dept 550 SEWER ADMINISTRATION		3,614.31
Dept 552 SEWER CUSTOMER ACCOUNTS					
590-552-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	08/14/26	005038701081426	60.00
			Total For Dept 552 SEWER CUSTOMER ACCOUNTS		60.00
Dept 554 SEWER PUMPING					
590-554-920.000	PUBLIC UTILITIES/910021159892	DTE ENERGY	09/03/26	STATEMENT	60.57
			Total For Dept 554 SEWER PUMPING		60.57
Dept 558 SEWER T & D					
590-558-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	115.35
590-558-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	1,917.27
590-558-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	164.92
590-558-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	12.60
590-558-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	71.36
			Total For Dept 558 SEWER T & D		2,281.50
			Total For Fund 590 SEWER FUND		6,016.38
Fund 591 WATER FUND					
Dept 540 WATER ADMINISTRATION					
591-540-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	2,290.18
591-540-719.601	FRINGE BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	404.04
591-540-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	119.77
591-540-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	40.68
591-540-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	56.76
591-540-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	258.82
591-540-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/19/26	10741018	444.06
			Total For Dept 540 WATER ADMINISTRATION		3,614.31
Dept 542 WATER CUSTOMER ACCOUNTS					
591-542-850.000	INTERNET - DPW	CHARTER COMMUNICATIONS	08/14/26	005038701081426	59.99
			Total For Dept 542 WATER CUSTOMER ACCOUNTS		59.99
Dept 546 WATER SOURCE PLANT					
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE LAI	09/02/26	23587	14.95
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE LAI	09/01/26	23561	15.23
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE LAI	08/28/26	23488	15.23

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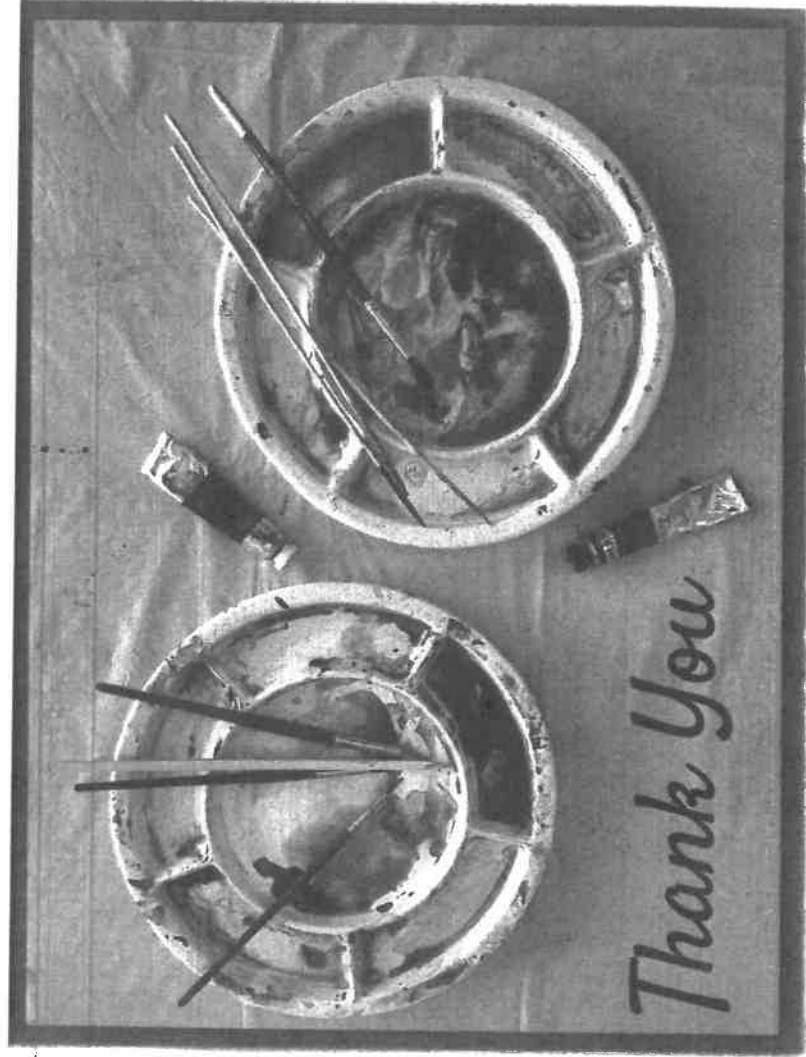
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Fund 591 WATER FUND					
Dept 546 WATER SOURCE PLANT					
591-546-801.000	PROFESSIONAL SERVICES	HOME SERVICES OF WHITE LAI	08/29/26	23517	15.23
591-546-818.100	CONTRACTUAL SERVICES-	RAYMER COMPANY	08/18/26	26784	20,675.00
591-546-818.100	CONTRACTUAL SERVICES-	SCADA	08/21/26	530384924	440.00
591-546-818.100	CONTRACTUAL SERVICES-	TRACE ANALYTICAL LABS	08/31/26	6H01487	75.00
591-546-818.100	CONTRACTUAL SERVICES-	VISA	08/02/26	JULY2026-TREAS	94.69
591-546-818.100	CONTRACTUAL SERVICES-	WINDEMULLER	08/27/26	252343	2,000.00
591-546-818.100	CONTRACTUAL SERVICES-	HOME SERVICES OF WHITE LAI	07/31/26	23407	15.29
591-546-920.000	PUBLIC UTILITIES/920017788919	DTE ENERGY	09/03/26	STATEMENT	131.96
Total For Dept 546 WATER SOURCE PLANT					23,492.58
Dept 548 WATER T & D					
591-548-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	115.35
591-548-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	1,917.26
591-548-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	164.93
591-548-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	12.60
591-548-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	71.38
591-548-757.000	OPERATING SUPPLIES	ETNA SUPPLY INC	08/19/26	S107058276.001	1,577.10
591-548-775.000	REPAIRS & MAINT SUPPLIES	TRI-COUNTY FEED SERVICE IN	08/20/26	STATEMENT	111.24
591-548-818.000	CONTRACTUAL SERVICES	HYDROCORP LLC	09/01/26	CI-15797	942.93
591-548-818.000	CONTRACTUAL SERVICES	HYDROCORP LLC	08/04/26	CI-14994	942.93
Total For Dept 548 WATER T & D					5,855.72
Dept 549 WATER CONSTRUCTION					
591-549-757.000	OPERATING SUPPLIES	ETNA SUPPLY INC	08/20/26	S107061098.001	400.00
591-549-976.000	CAPITAL OUTLAY-METERS	ETNA SUPPLY INC	08/17/26	S107020243.001	17,205.00
Total For Dept 549 WATER CONSTRUCTION					17,605.00
Total For Fund 591 WATER FUND					50,627.60
Fund 594 MARINA FUND					
Dept 000 247					
594-000-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY2026 CM	53.94
594-000-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY2026 PD	10.07
594-000-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY2026-TREAS	213.09
594-000-770.000	MEMBERSHIPS & DOES	VISA	08/02/26	JULY2026 CM	995.00
594-000-818.000	CONTRACTUAL SERVICES	AQUATIC DOCTORS LAKE MGT	08/25/26	30199	910.00
594-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	517.65
594-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/19/26	10741018	888.12
594-000-850.000	INTERNET - MARINA	CHARTER COMMUNICATIONS	08/14/26	005038701081426	104.99
Total For Dept 000 247					3,692.86
Total For Fund 594 MARINA FUND					3,692.86
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-719.450	FRINGE-UNIFORMS	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	46.14
661-000-719.600	FRINGE-HEALTH INS	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	1,807.22
661-000-719.601	FRINGE-BENEFITS-RETIREE HEALTH I	PRIORITY HEALTH	08/16/26	SEPTEMBER2026	484.84
661-000-719.605	DENTAL INSURANCE	DELTA DENTAL	08/25/26	RIS0007203935	135.71
661-000-719.680	FRINGE-LIFE INS	MET LIFE	08/13/26	08092026	18.00
661-000-719.690	FRINGE-DISABILITY INS	MET LIFE	08/13/26	08092026	48.12
661-000-757.000	OPERATING SUPPLIES	VISA	08/02/26	JULY2026-TREAS	28.47

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
INVOICE ENTRY DATES 08/25/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING SEPTEMBER 8, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL FUND					
Dept 000 247					
661-000-818.000	CONTRACTUAL SERVICES	MODEL COVERALL SERVICE INC	09/02/26	STATEMENT	65.28
661-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/31/26	10746196	517.66
661-000-818.000	CONTRACTUAL SERVICES- PM	PLANTE & MORAN, PLLC	08/19/26	10741018	888.14
661-000-818.000	CONTRACTUAL SERVICES	SHEPHERD GARAGE DOOR CO.,	08/18/26	27739	400.00
661-000-920.000	PUBLIC UTILITIES/910021159181	DTE ENERGY	09/03/26	STATEMENT	66.87
661-000-933.000	EQUIPMENT MAINTENANCE	TWIN CITIES AUTO PARTS & S	08/31/26	STATEMENT	3,116.55
		Total For Dept 000 247			7,623.00
		Total For Fund 661 MOTOR POOL FUND			7,623.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF WHITEHALL
INVOICE ENTRY DATES 08/25/2026 - 09/03/2026
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID
CITY OF WHITEHALL ACCOUNTS PAYABLE
COUNCIL MEETING SEPTEMBER 8, 2026

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
		Fund 101	GENERAL OPERATING FUND		39,823.34
		Fund 202	MAJOR STREET FUND		182,177.82
		Fund 203	LOCAL STREET FUND		181,809.87
		Fund 214	MARIHUANA		101.85
		Fund 243	BROWNFIELD REDEVELOPMENT		9.46
		Fund 247	TAX INCREMENT FINANCE AI		1,212.22
		Fund 249	BUILDING INSPECTION DEPT		10,890.89
		Fund 250	LOCAL DEVELOPMENT FINANC		63.03
		Fund 403	GENERAL OBLIGATION BOND		212,500.00
		Fund 580	PLAYHOUSE		37,590.05
		Fund 590	SEWER FUND		6,016.38
		Fund 591	WATER FUND		50,627.60
		Fund 594	MARINA FUND		3,692.86
		Fund 661	MOTOR POOL FUND		7,623.00
Total For All Funds:					734,138.37



Dear Dan & the Whitehall City Council,
Thank you so much for sponsoring
the Eric & Karen Smith concert of
our 40th season of Free Summer
concerts. We truly appreciate
your support!

Thank You,
Eric & Karen Smith



City of Whitehall
Tax Increment Finance Authority
405 E Colby St.
Whitehall, MI 49461

August 1, 2026

Dear City of Whitehall TIFA:

In accordance with the City of Whitehall TIFA and the White Lake Area Chamber of Commerce Agreement, please accept the following as a summary of Chamber expenditures supporting eligible activities within the City of Whitehall during the period of July 1, 2025 – June 30, 2026. Amounts shown represent actual expenditures and reasonable allocations where costs are shared across Chamber operations or events.

Depot to Depot 2025

Allocated Staff Costs:	~\$100
Promotions/Marketing:	\$200
Supplies	\$106

Holiday Walk 2025

Staff & Event Services:	\$2,175
Promotions/Marketing:	\$818
Supplies	\$310

White Lake Community Business Expo 2026

Staff & Event Services:	\$5,074
Promotions/Marketing:	\$678
Supplies	\$948

Feet on the Street 2026

Staff & Event Services:	\$839
Promotions/Marketing:	\$15

Arts & Crafts Festival 2026

Staff & Event Services:	\$3,658
Promotions/Marketing:	\$483
Supplies	\$147

Total outlined costs involved with the events listed above: \$15,551

Additional community events that took place in Whitehall as well as in Montague during the timeframe noted include the Fourth of July Parade, Labor Day Community Walk, Christmas Parade, Cookie Crawl, and Trash Bash. The White Lake Area Maritime Festival returns in August 2026 and will be reflected in the 2026–2027 expenditures.

The Playhouse at White Lake Sponsorship: \$7,500

Beautification - Our beautification efforts in Whitehall involve the purchase and maintenance of 35 hanging baskets, 8 mega pots and the causeway petunias. Our “Petunia Patrol” works hard at the upkeep of the plant materials as these efforts add to the beauty of our town for both tourists and locals to enjoy.

On behalf of the White Lake Area Chamber of Commerce, thank you for your continued partnership and support of these community events. We are proud to enhance our community, and we appreciate TIFA's role in helping make these efforts possible.

If there are any questions, please feel free to contact me at 231-893-4585 or sware@whitelake.org

Sincerely,

A handwritten signature in black ink that reads "Stephie Ware". The signature is written in a cursive, flowing style.

Stephanie Ware, Executive Director
White Lake Area Chamber of Commerce



August 18, 2026

City Council
City of Whitehall
405 East Colby Street
Whitehall, MI 49461

Dear Council members,

On behalf of the White Lake Area Chamber & Visitors Bureau, I want to sincerely thank you for allowing us the opportunity to bring the White Lake Area Maritime Festival back to Goodrich Park this year.

After so many years away, there was something incredibly special about seeing so many residents, families, and visitors come together to enjoy the festival and celebrate our White Lake community. Throughout the weekend, we heard so many people share how happy they were to see Maritime return. It was a wonderful reminder of how much this longtime tradition has meant to our area.

We are also incredibly grateful for the support we received from the City of Whitehall throughout the planning process and festival weekend. We appreciated the collaboration of the Department of Public Works, Police Department, and White Lake Fire Authority in helping make the weekend safe and successful.

With this year's return behind us, we are excited about the opportunity to continue building upon it. I would like to formally request permission, on behalf of the White Lake Area Chamber & Visitors Bureau, to hold the White Lake Area Maritime Festival again **August 5–7, 2027**, utilizing Goodrich Park and the White Lake Municipal Marina, with the community picnic, live music, a beer tent, and other festival activities similar to this year's event.

We are grateful that the City gave us the opportunity to bring this tradition back, and we hope this year was the beginning of many more Maritime Festivals to come. Thank you again for your trust, partnership, and continued support of our community.

Sincerely,

A handwritten signature in blue ink that reads "Stephanie Ware".

Stephanie L. Ware, Executive Director
White Lake Area Chamber & Visitors Bureau



Façade Improvement Grant Application Form

Property Owner Name: Ryan F Hall

Business Name: Backwoods Housing LLC DBA:Whitehall Cottages

Property Address: 305 E Colby St. Whitehall Mi 49461

Parcel Number: 61-22-220-014-0001-00

Applicant Phone: 303-746-8338

Applicant Email: RyanFarleyHall@gmail.com

Description of Proposed Improvements:

Milling and repaving of parking lot.

Estimated Total Project Cost: 17,0000.00

Requested City Grant Amount (up to \$6,000):

Proposed Contractor(s): Advanced Sealing and Paving Inc.

Projected Completion Date: Sept. 30th 2026

Owner Authorization (if tenant applicant):

Signature:

A handwritten signature in black ink, appearing to read "Ryan F Hall", written over a light blue horizontal line.

Date: Aug. 31st 2026

CITY OF WHITEHALL
RESOLUTION 26-44
DIGITAL SIGN

WHEREAS, the City of Whitehall solicited proposals for the purchase and installation of a digital sign.

WHEREAS, the City received proposals from the following providers:

Crescent Digital LLC	6' x 3'	\$46,938.85
Advanced Signs	3' x 8'	\$34,003.50
Postema Signs		
Option 1:	3' x 7'	\$36,990.00
Option 2:	2' x 6'	\$28,550.00
Option 3:	3' x 7' no extrusion	\$33,095.00

WHEREAS, the City Council has reviewed the proposals and discussed the available options.

NOW, THEREFORE, BE IT RESOLVED that the Whitehall City Council hereby accepts the proposal from _____ for the purchase and installation of a digital sign in the amount of \$_____, subject to the terms and specifications of the proposal.

BE IT FURTHER RESOLVED that the appropriate City officials are authorized to execute any necessary documents and take such actions as may be necessary to carry out this resolution.

Moved by _____, seconded by _____, and thereafter adopted by the City Council of the City of Whitehall, at a regular meeting held September 8, 2026 at 6:00 p.m.
(___ yes; ___ no; ___ absent).

Tom Ziemer, Mayor

Brenda Bourdon, City Clerk