

CITY OF WHITEHALL  
COUNCIL MEETING MINUTES  
December 13, 2016

PRESENT: Tanya Cabala, Dick Connell, Eleanor Dennis, Debi Hillebrand, Jeff Holmstrom, Steve Salter, and Edward Whalen

ABSENT: None

ALSO PRESENT: City Attorney Sweeting, City Manager Huebler, Police Chief Squiers, City Clerk Bourdon, Student Representative Evans, DPW Director Armstrong, Crew Leader Don Bond

Mayor Whalen called the meeting to order at 6:00 p.m. in the Council Chambers.

#### APPROVAL OF THE AGENDA

Motion by Cabala, seconded by Dennis, CARRIED, to approve the amended agenda. All yeses.

#### APPROVAL OF THE MINUTES

Motion by Connell, seconded by Hillebrand, CARRIED, to approve the November 22<sup>nd</sup> council meeting minutes and the December 1<sup>st</sup> special meeting minutes. All yeses.

#### APPROVAL OF THE ACCOUNTS PAYABLE

Motion by Salter, seconded by Dennis, CARRIED, to approve the account payables in the amount of \$488,364.81 and checks to be drawn in their several amounts.

Roll Call Vote: Yes – Salter, Dennis, Holmstrom, Connell, Hillebrand, Cabala and Whalen; No – None; Absent – None.

#### COMMUNICATIONS

Community Center and Resolution from Muskegon County recognizing the Playhouse on the Centennial Celebration

Motion by Hillebrand, seconded by Holmstrom, CARRIED, that the communications be received and placed on file. All yeses.

#### PUBLIC COMMENT

None.

#### MESSAGES FROM THE COUNCIL

Mayor Whalen recognized the following employees for their years of service to the City: Don Bond (5 years), Roger Squiers (5 years), Neal Martell (10 years, not present), Scott Huebler (15 years).

Motion by Hillebrand, seconded by Holmstrom, CARRIED, to approve the board appointments as recommended by Mayor Whalen in addition to adjusting the expiration of all board appointment terms to December 31 for consistency purposes.

Roll Call Vote: Yes – Hillebrand, Holmstrom, Connell, Salter, Cabala, Dennis, and Whalen; No – None; Absent - None.

#### UNFINISHED BUSINESS

None.

#### NEW BUSINESS

##### A. Ordinance 16-05

Motion by Holmstrom, seconded by Dennis, CARRIED, to approve Ordinance 16-05: Obstructions and Encroachments in regards to road closures.

Roll Call Vote: Yes – Holmstrom, Dennis, Cabala, Salter, Hillebrand, Connell, and Whalen; No – None; Absent – None.

##### B. Work Sessions

Motion by Cabala, seconded by Salter, to conduct work sessions on the second Tuesday of each month at 5:30 commencing in January.

Discussion ensued regarding a half hour not being enough time and suggested a 5 pm start time instead which would also be better for staff. The 5:30 start time was suggested originally to allow for travel time for working Council members.

Motion by Hillebrand, seconded by Dennis, CARRIED, to approve work sessions to begin at the amended time of 5 pm on the second Tuesday of each month commencing in January. All yeses.

C. Resolution 16-41 Fees

Motion by Holmstrom, seconded by Hillebrand to approve fees as presented.

Discussion surrounded a few fees that were deemed too high: garage sale permits, resident rental of gazebo/parks for four-hour and full-day reservations.

Motion by Cabala, seconded by Dennis, CARRIED, to approve the fees as presented with amendments to the garage sale fee remaining at \$1, and establishing the four-hour rental of park spaces to \$25, and \$50 for full day reservations; remaining fees established as presented.

Roll Call Vote: Yes – Cabala, Dennis, Holmstrom, Connell, Hillebrand, Salter and Whalen; No – None; Absent – None.

PUBLIC COMMENT

None.

CLOSED SESSION

Motion by Holmstrom, seconded by Salter, CARRIED, to enter into closed session.

Roll Call Vote: Yes – Holmstrom, Salter, Cabala, Dennis, Connell, Hillebrand, and Whalen; No – None; Absent – None.

Open session resumed.

ADJOURNMENT

Motion by Hillebrand, supported by Dennis, CARRIED, that the Council meeting be adjourned at 7:27 p.m. All yeses.

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Edward Whalen, Mayor

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Brenda Bourdon, City Clerk